

Crown Point Community Public Library
Regular Meeting of the Board of Trustees
Monday, January 29, 2023

President, Pat Schuster, called the Board of Trustees meeting to order at 5:07pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Chris Tufts, Marshall Anderson, Ryan Elinkowski
Present via Zoom: Vicky Klein
Also present: Julie Wendorf, Kate Lodovisi, Amanda Fack
Absent: Kristin Mahle

II. Approval of Meeting Agenda

President Schuster moved to approve the meeting agenda, second by Trustee Anderson. All were in favor.

III. Approval of Minutes of Executive Session and Regular Meeting on December 18, 2023.

Trustee Anderson moved to approve the minutes, second by Trustee Elinkowski. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

- A. Approval of warrants #26732-#26783
- B. Approval of two transfer warrants for payroll on 1/31/24 and 2/29/2024
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants #1601-#1604 and ACH Payments for Deferred Compensation, and PERF.
 - a. Second by Trustee Anderson. All were in favor.
- E. Approval of Resolution for Appropriations Transfers
 - a. Second by Trustee Elinkowski

V. President's Report- None

VI. Director's Report- Julie shared information about two anti-library bills that the ILF opposes and shared that the statehouse day recently had a record number of participants present during her recent visit. The new Administrative Specialist will be starting prior to next meeting.

VII. Unfinished Business

A. Program Reports-Reports provided in the packet or in print at the meeting.

B. Travel Report- None

C. INPRS Discussion – None

VIII. New Business

A. Library Projects

- i. The light dimming project is finally being completed, determining compatibility with Johnson's Controls is the next step. The wall protection project was completed and the new shelving for adult fiction will be arriving on January 31st.

B. Resolution for INPRS Enlargement – Administrative Specialist

- i. Trustee Anderson made a motion to approve INPRS enlargement, seconded by Trustee Elinkowski. All were in favor.

C. Approval of new Administrative Specialist – Cris Genovese

- i. Trustee Tufts moved to approve, seconded by Trustee Zurbriggen. All were in favor.

D. Approval of job description for Programming & Outreach Assistant

- i. Trustee Elinkowski moved to approve, seconded by Trustee Tufts. All were in favor.

E. Approval of New Youth Services Assistant – Kelly Goeringer & New Youth Services Clerk – Hilary Gard

- i. Trustee Tufts made a motion to approve, seconded by Trustee Anderson. All in favor.

F. Approval of Meeting Room Policy

- i. Trustee Zurbriggen made a motion to approve, seconded by Trustee Elinkowski. All in favor.

G. Approval to amend 2024 salary schedule to create a Grade 8 salary line for the new full-time Administrative Specialist.

- i. Trustee Anderson moved to approve, second by Trustee Elinkowski. All were in favor.

H. Professional Travel

03/20-21 Introduction to Effective Digital Fundraising, CP
Comm. Foundation – J. Wendorf, L. Clemons

08/27 Fundraising from Foundations & Grant Management,
CP Comm. Foundation – J. Wendorf, L. Clemons

02/13 ILF Advocacy Statehouse Day, Indianapolis – J.
Wendorf, E. Wagner

02/13 IN Chamber Day Dinner, Indianapolis – J. Wendorf

- i. Trustee Anderson moved to approve, second by Trustee Tufts.
All were in favor.

IX. Acknowledgements

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Joan Brasa for Giving Tuesday
- C. Monetary donation from Centier Bank through Lauren Zurbriggen
- D. Monetary donation from CP Tri Kappa for Summer Reading 2024
- E. Monetary donation from Judith Kopchik
- F. Materials donation of 1951 scrapbook for South Ward School PTA
from Brooke Allen, CPCSC Director of Communications


X. Public Comments- Carol Bangsberg, Carol Fisher

XI. Adjournment- President Schuster moved to adjourn the meeting at 5:36
p.m. Second by Trustee Zurbriggen, all were in favor.

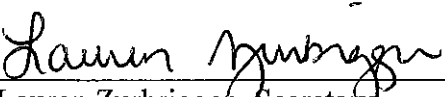
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Respectfully submitted,

Patrick A. Schuster, President




Marshall Anderson, Vice President



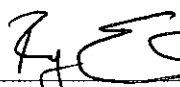
Lauren Zurbriggen, Secretary



Chris Tufts, Treasurer



Kristin Mahle



Ryan Binkowski

Vicky Klein