

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, February 27, 2023

President, Pat Schuster, called the Board of Trustees meeting to order at 5:00 pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Marshall Anderson, Kristin Mahle, and Chris Tufts.

Present via Zoom: Vicky Klein

Also present: Julie Wendorf and Kate Lodovisi.

II. Approval of Meeting Agenda

Trustee Anderson moved to approve the meeting agenda, second by Trustee Mahle. All were in favor.

III. Approval of Minutes of Regular Meeting on January 30, 2023.

Trustee Tufts moved to approve the minutes, second by Trustee Anderson. All were in favor.

IV. Financial Report

Trustee Marshall moved for:

A. Approval of warrants #26132-#26179

B. Approval of two transfer warrants for payroll on 2/28 and 3/15

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1529-#1532 and ACH Payments for Deferred Compensation, and PERF.

E. Approval of Resolution for Appropriations Transfer (2022) - Correction

Second by Trustee Klein. All were in favor.

V. President's Report- Trustee Schuster thanked the board for their recent condolences and flowers.

VI. Director's Report- Julie referenced two recent state house visits for proposed bills related to library censorship and shared about an upcoming Mini Golf event and the need for sponsorship recruitment. Julie shared that the library has been nominated for an award from the Crossroads Chamber of Commerce and will be attending the event ceremony.
Julie shared increases in both materials and e-lit circulation outlined in paper report.

VII. Unfinished Business

A. Program Reports

Written reports were received from Youth & Adult Services, Reference, the Indiana Room, and the Winfield Branch.

B. Travel Report-None

C. INPRS Discussion- Nothing to report

VIII. New Business

A. Library Projects

a. The Winfield reimagination project was discussed and is coming along great, still working on the fire alarms.

b. Vote to move forward with 50% deposit for shelving project.

i. Trustee Klein moved to approve, Trustee Zurbriggen second. All in favor.

c. The LED lighting project is on its way towards being resolved. There is not enough funding in the "Construction Fund" but the funds could be taken from "Rainy Day Fund". Will need to take to county for additional appropriation. Vote to move forward.

i. Trustee Klein moved to approve, second by Trustee Mahle. All In favor.

B. Approval to VOID outstanding checks – Don't have any.

C. Reapproval of Salary Schedules for 2021, 2022

a. Trustee Anderson moved to approve, second by Trustee Tufts. All in favor.

D. Approval for Additional Appropriation Process – Rainy Day Fund

a. Trustee Mahle moved to approved, second by Trustee Zurbriggen. All in favor.

- E. Approval of Resolution for Reciprocal Borrowing with Porter County Public Library – In place mid-March
 - a. Trustee Tufts moved to approve, second by Trustee Klein. All in favor.
- F. Approval of new employees – Hilary Gard, Circulation Aide & Daniel McGrew, Maintenance Assistant
 - a. Trustee Anderson moved to approve, second by Trustee Tufts. All in favor.
- G. Professional Travel
 - a. 03/16 ILF Board Meeting, Indianapolis – J. Wendorf
 - b. 04/25-27 COSUGI Virtual Conference – K. Rada, J. Davis
 - c. 04/26-28 Public Library Safety Summit, Columbus, OH – J. Wendorf
 - i. Trustee Anderson moved to approve, second by Trustee Mahle.

IX. Acknowledgements

- A. Monetary donation from Marshall Anderson

X. Public Comments- Carol Bangsberg

- XI. Adjournment-** President Schuster asked for a motion to adjourn. Trustee Anderson moved to adjourn the meeting at 5:50 p.m. Second by Trustee Zurbriggen, all were in favor.

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Respectfully submitted,



Patrick A. Schuster, President

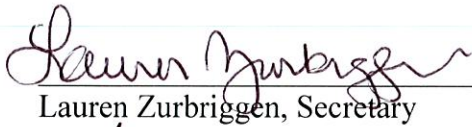


Kristin Mahle

Vicky Klein, Vice President



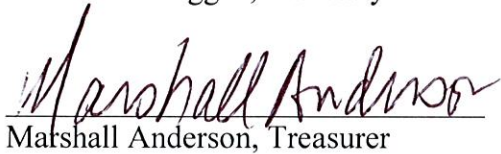
Mary Malloy-Rhee



Lauren Zurbriggen, Secretary



Chris Tufts



Marshall Anderson, Treasurer