

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, November 28, 2022

President, Pat Schuster, called the Board of Trustees meeting to order at 5:03 pm.

I. Roll Call

Present: Pat Schuster, Mary Malloy-Rhee, Vicky Klein, Marshall Anderson, Fiona McCarroll, Lauren Zurbriggen, and Rose Kendall.

Absent: None

Also present: Julie Wendorf, Erika Wagner, and Kate Lodovisi.

II. Approval of Meeting Agenda

Trustee McCarroll moved to approve the meeting agenda, second by Trustee Anderson. All were in favor.

III. Approval of Minutes of Regular Meeting on October 24, 2022.

Trustee Anderson moved to approve the minutes, second by Trustee Klein. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #25943-#26009

B. Approval of two transfer warrants for payroll on 11/30 and 12/15/22

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1517-#1520 and ACH Payments for Deferred Compensation, and PERF.

Second by Trustee McCarroll. All were in favor.

V. President's Report

President Schuster made a motion to give Julie a bonus. Second by Trustee Malloy-Rhee, all were in favor.

President Schuster also moved that we honor Julie's request to carry-over an additional 5 vacation days, into 2023. Second by Trustee McCarroll, all were in favor.

VI. Director's Report- Julie has been busy attending various community meetings, doing community outreach, and attending Webinars. She asked the Board to welcome our new member Lauren Zurbriggen. Christine Tufts was also present, she has been approved and will be joining the Board in January.

VII. Unfinished Business

A. Program Reports

Erika Wagner gave a report on Programming & Outreach. Written reports were received from Reference and the Indiana Room, Youth Services, Operations, and the Winfield Branch.

B. Travel Report

A written report was provided by Kate, with year to date travel information.

C. INPRS Discussion- Nothing to report

VIII. New Business

A. Library Projects

The LED lighting project is still on hold, pending further research.

We should be receiving a proposal for the Winfield Project this week.

We should be receiving a proposal on the drive-up window this week as well.

Ice Miller is investigating how we should proceed, since we will be going over the deadline for spending the Bond money balance.

We have received a new appraisal on the Crown Point Building.

B. Report from Nominating Committee

Trustee Kendall moved to approve the following proposed slate of officers for 2023.

President, Pat Schuster

Vice-President, Vicky Klein

Secretary, Lauren Zurbriggen

Treasurer, Marshall Anderson

Second by Trustee Malloy-Rhee

C. Approval of Resolution for the Removal of Library Fines for Overdue Materials

After discussion, Trustee McCarroll moved to approve, second by Trustee Klein. All were in favor.

D. Approval of Fines and Fees Policy

Trustee Anderson moved to approve, second by Trustee Malloy-Rhee. All were in favor.

E. Approval of Meeting Room Policy

Trustee Malloy-Rhee moved to approve.

Second by Trustee McCarroll all were in favor.

F. Approval to Amend Salary Schedule

Trustee McCarroll moved to approve, second by Trustee Klein

G. Approval of Official Salary Schedule for 2023

Trustee Malloy-Rhee moved to approve, second by Trustee McCarroll. All were in favor.

H. Transfer to LIRF

Trustee Anderson moved to approve the transfer of funds into the LIRF fund. Second by Trustee Malloy-Rhee, all were in favor.

I. 2023 Board Meeting Dates

Trustee Klein moved to approve, second by Trustee Malloy-Rhee. All were in favor.

J. 2023 Paid Holidays

Trustee Klein moved to approve, second by Trustee Malloy-Rhee. All were in favor.

K. 2023 Library Closures

Trustee Anderson moved to approve, second by Trustee Klein. All were in favor.

L. Professional Travel

None

IX. Acknowledgements

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Michael Finney for 3-D printer
- C. Monetary donation from American Legion Women's Auxiliary Unit 20
- D. See attached list of donors for \$10 for \$10 years fundraiser.

X. Public Comments-

Carol Bangsburg, welcomed the new Board members.

XI. Adjournment- President Schuster asked for a motion to adjourn.

Trustee Malloy-Rhee moved to adjourn the meeting at 5:59 p.m. Second by Trustee Klein, all were in favor.

**2022 Fundraiser
\$10 for 10 Years
Donor List**

Cris Bobowsky	Vicky Klein	Sylvia Vocich
Slavica Lachoska	Katie Scott	Irene Gentleman
Felix Pavloff	Belinda Bosch	Jeanne Painter
Marlene Cosby	Beverly Noland	Anonymous
Rachel Zelaya	Donna Antal	Laura Greaney
Amanda Fack	Emily Ng	Penelope Castor
Betty Jane Spanier	Leslie Kiser	Brian Snelson
Brittany Johnson	Kara Rogers	Sarah Mays
Camille Mueller	Bonnie Hunter	Amy Ronat
Amanda Willison	Sally Nalbor	Mark Wendorf
Christine Heberly	Vinit Shah	Michelle Velto
yn DeYoung	Coleen Kasch	Janet Katich
Mark Riester	Kathryn Rios	

total donations collected: \$618.44

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Respectfully submitted,



Patrick A. Schuster, President



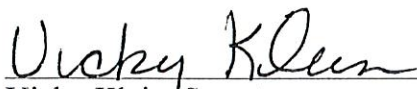
Fiona McCarroll



Mary Malloy-Rhee, Vice President

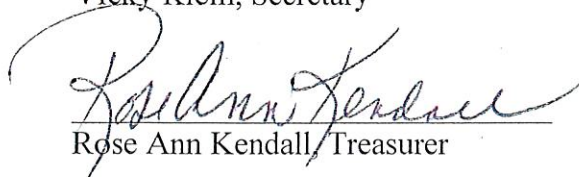


Marshall Anderson



Vicky Klein, Secretary

Lauren Zurbriggen



Rose Ann Kendall, Treasurer