

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, May 23, 2022

President Pat Schuster, called the Board of Trustees meeting to order at 5:02 pm.

I. Roll Call

Present: Pat Schuster, Vicky Klein, Marshall Anderson, Russ Marcinek , Fiona McCarroll, and Rose Kendall.

Absent: Mary Malloy-Rhee

Also present: Julie Wendorf, Amanda Fack & Kate Lodovisi.

II. Approval of Meeting Agenda

Trustee Anderson moved to approve the meeting agenda, second by Trustee Marcinek. All were in favor.

III. Approval of Minutes of Regular Meeting on April 25, 2022.

Trustee Marcinek moved to approve the minutes, second by Trustee Kendall. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #25601-#25657

B. Approval of two transfer warrants for payroll on 5/31 and 6/15/22

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1493-#1496 and ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Klein. All were in favor.

V. President's Report- None

VI. Director's Report- Julie has been busy attending various community meetings, doing community outreach, and attending Webinars.

Julie reported that the surplus item sale we had during the book sale went well.

VII. Unfinished Business

A. Program Reports

Written reports were received from Reference and the Indiana Room, Programming & Outreach, Operations, Youth Services, and the Winfield Branch. Amanda Fack also gave an oral report.

B. Travel Report- None

C. INPRS Discussion- Nothing to report

VIII. New Business

A. Library Projects

Only one good bid came in for our LED lighting project.

LED Advisors will be doing the project. Blue Streak will manage the project. Trustee Klein moved to approve, second by Trustee McCarroll. All were in favor.

We have bids from ShriveHattery for painting, flooring, and wall protection

Certapro had the lowest bid for painting. Trustee McCarroll moved to approve, second by Trustee Anderson. All were in favor.

Diverzify, had the lowest bid for carpeting and wall protection.

Trustee Kendall moved to approve, second by Trustee Marcinek.

All were in favor.

BigC Lumber will do the work to replace the transaction top on the Children's area. There was no need for approval.

B. Renewal of Building Insurance & Appraisal

Trustee Kendall moved to approve renewal of our insurance, as well as, a new appraisal of the Library Building. The new appraisal was recommended by our insurance company. The motion was seconded by Trustee McCarroll. All were in favor.

C. Approval of New Payroll Vendor-Paylocity

Trustee McCarroll moved to approve our new payroll vendor,

Second by Trustee Kendall. All were in favor.

D. Woman's Giving Circle Event-September 13, 2022

Trustee Klein moved to allow liquor to be served at the Woman's Circle Event. Second by Trustee Kendall, all were in favor.

E. Professional Travel

None

IX. Acknowledgements

A. Monetary donation from Marshall Anderson

B. Monetary donation from Crown Point Lions Club for Summer reading program.

C. Monetary Donation from Psi Iota Xi, Beta Chapter for Summer reading program.


X. Public Comments- Carol Bangsburg, is happy to see Childrens' programming resuming.

XI. Adjournment- President Schuster asked for a motion to adjourn. Trustee Kendall moved to adjourn the meeting at 5:48 p.m. Second by Klein, all were in favor.

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Respectfully submitted,

Patrick A. Schuster, President



Fiona McCarroll



Mary Malloy Rhee, Vice President

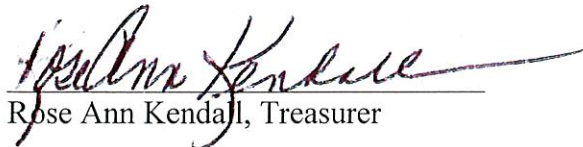


Marshall Anderson



Vicky Klein, Secretary

Russ Marcinek



Rose Ann Kendall, Treasurer