

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, September 27, 2021

President Pat Schuster, called the Board of Trustees meeting to order at 5:00pm.

I. Roll Call

Present: Pat Schuster, Vicky Klein, Marshall Anderson, Rose Kendall, Russ Marcinek, and Mary Malloy-Rhee.

Absent: Fiona McCarroll

Also present: Julie Wendorf, & Kate Lodovisi.

II. Approval of Meeting Agenda

Trustee Marcinek moved to approve the meeting agenda, second by Trustee Anderson. All were in favor.

III. Approval of Minutes of Regular Meeting on August 23, 2021, and Public Hearing for 2022 Budget on September 13, 2021

Trustee Klein moved to approve the minutes, second by Trustee Marcinek. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #25149-#25208

B. Approval of two transfer warrants for payroll on 9/30 and 10/15/21

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1460-#1464 and ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Klein. All were in favor.

V. President's Report- None

VI. Director's Report- Julie has been busy attending various community meetings, doing community outreach, and attending Webinars.

Thanks to Julie's efforts, the library will be receiving \$41,936.00 from grants, she has applied for.

Julie continues to meet with vendors in an attempt to resolve the warranty issues with our HVAC system.

VII. Unfinished Business

Written reports were received from Reference and the Indiana Room, Programming & Outreach, Operations, Youth Services, and the Winfield Branch.

A. Travel Report- Was reviewed.

B. INPRS Discussion- Nothing to report

VIII. New Business

A. Library Projects

Julie has received grant money towards the purchase of a Charlie Cart, and installation of 220 volt plugs needed for it's operation. She requested an approval for funding the remainder of the project. After discussion, Trustee Klein moved to approve funding the remainder of the cost, second by Trustee Malloy-Rhee. All were in favor.

Julie also received a partial grant to install remote lockers, at both locations. The lockers would allow Patrons to pick up books after hours. Payment for the remaining cost of the lockers was discussed. Trustee Malloy-Rhee moved accept the Grant and move forward with the project, second by Trustee Klein. All were in favor.

New projects Julie is working on include: updating our security cameras, updating our lighting to LED, and reconfiguring the Lobby area at Winfield.

B. Adoption of 2022 Budget

Trustee Anderson moved to adopt the 2022 budget, second by Trustee Kendall. All were in favor.

C. Library Closure on November 19th -Staff in Service Day

Trustee Klein moved to approve closure of the library November 19th, for a staff in service day. Second by Trustee Malloy-Rhee, all were in favor.

D. Approval of New Employees

Joe Aguilar-Maintenance Asst.

Julie Aguilar-Winfield Clerk

Beth Best-Circulation Aide

Abbey Dissette-Page

Angie Hoepf-Youth Services Clerk

Julie Howe-Reference Asst.

Lizzy Keneson-Youth Services Clerk

Leslie Kiser-Reference Asst.

Ronda Kovacik-Circulation Clerk

Rebecca Rasmussen-Circulation Aide

Trustee Kendall moved to approve the hiring of our new employees, second by Trustee Malloy-Rhee, all were in favor.

E. Resolution For Continued Internet Consortium

Trustee Malloy-Rhee moved to approve, second by Trustee Anderson, all were in favor.

F. Professional Travel

Trustee Anderson moved to approve professional travel, second by Trustee Malloy-Rhee, all were in favor.

IX. Acknowledgements

A. Monetary donation from Marshall Anderson

B. Monetary donation from Crown Point Lions Club

C. Monetary donation from the Women's Giving Circle through the CP Community Foundation

X. Public Comments- Carol Bangsburg, liked all the new things happening. She feels it is important to look ahead.

XI. Adjournment- President Schuster asked for a motion to adjourn. Trustee Malloy-Rhee moved to adjourn the meeting at 5:44 p.m. Second by Trustee Anderson, all were in favor.

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Respectfully submitted,



Patrick A. Schuster, President



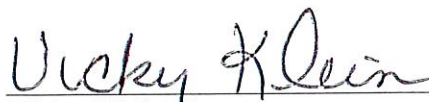
Fiona McCarroll



Mary Malloy-Rhee, Vice President



Marshall Anderson



Vicky Klein, Secretary



Russ Marcinek



Rose Ann Kendall, Treasurer