

**Crown Point Community Public Library**

Regular Meeting of the Board of Trustees

Monday, September 28, 2020

President Pat Schuster called the Board of Trustees meeting to order at 5:02 pm.

**I. Roll Call**

Present: Julie Wendorf, Pat Schuster, Vicky Klein, Marshall Anderson, Chris Mallers, and Rose Kendall.

Absent: Fiona McCarroll, and Mary Malloy-Rhee

Also present: Kate Lodovisi

**II. Approval of Meeting Agenda**

Trustee Anderson moved to approve the meeting agenda, second by trustee Klein, all were in favor.

**III. Approval of Minutes of Regular Meeting on August 24, and Public Hearing, Executive Session and Special Meeting on September 14, 2020**

Trustee Klein moved to approve the minutes, second by Trustee Anderson. All were in favor.

**IV. Financial Report**

Trustee Kendall moved for:

A. Approval of warrants #24469-#24522

B. Approval of two transfer warrants for payroll on 9/30/20 and 10/15/20

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1413-#1416, ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Mallers. All were in favor.

**V. President's Report**-President Schuster mentioned that two Board positions are up for renewal. Trustee Mallers, mentioned that he will be unable to continue in his position. Julie mentioned that Chris has given her a couple of names as a possible replacement.

The Board also received a thank you card that was passed around.

## **VI. Director's Report-**

Julie has been busy attending various community meeting and doing community outreach, she has also been remotely attending various professional meetings and conferences.

The library has received a grant from the Crown Point Community Foundation that will be used for a Book Bike. Julie plans on asking the Friends for the money to do a wrap on the bike. We are waiting on a grant from the Lake County COVID-19 Response Fund

A new Maintenance Assistant has been hired, Joe Aguilar.

Julie is continuing to move forward with various other projects.

On September 23<sup>rd</sup> Governor Holcomb announced that Indiana would be moving to Stage 5 on September 26<sup>th</sup>.

## **VII. Unfinished Business**

### **A. Program Reports**

A written report was received from Programing and Outreach

### **B. Travel Report- None**

**C. INPRS Discussion-** Julie called down state with several additional questions and is waiting to hear back from them.

## **VIII. New Business**

### **A. Library Projects**

Julie is continuing to move forward with projects that will be funded with the funds the library will gain with the refinancing.

LED Lighting

Computer upgrades for staff and public computers.

Upgrading camera coverage

Other projects include:

HVAC Repair and upgrade to computer system

Library Refinancing & Bond Issuance.

INPRS issue

Updating facilities for Covid needs

**B. Approval of Amended Salary Schedule for 2020**

Trustee Kendall moved to approve, second by Trustee Anderson, all were in favor.

**C. Approval of New Employees**

Joe Aguilar-Maintenance Assistant

Trustee Klein moved for approval, second by Trustee Anderson.

All were in favor.

**D. Adoption of 2021 Budget**

Trustee Klein moved to approve, second by Trustee Kendall. All were in favor.

**E. Stage 5 Library Services**

Under stage 5 of Governor Holcomb's plan, capacity limits in indoor spaces will be eliminated.

Social distancing will remain in place, as well as the mask mandate.

The library will be increasing hours, starting October 17.

Crown Point :

Saturday 12-5

Monday-Thursday 9-7, Friday, 9-5

Closed Sunday

Winfield:

Monday, Wednesday, Friday:10-5

Tuesday, Thursday 10-6, closed on Saturday & Sunday

Meeting rooms will remain closed, seating will be added, with social distancing in mind. Time limits in the library will be eliminated. There will still be no in person programming. The game room and Internet Café will remain closed. There will be single person occupancy use of study rooms.

**F. Professional Travel**

Trustee Anderson moved to approve professional travel, second by Trustee Mallers. All were in favor.

**IX. Acknowledgements -None**

**VII. Public Comments- None**

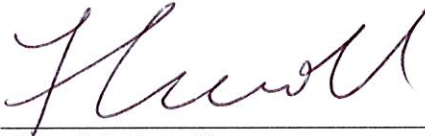
**VIII. Adjournment-** Trustee Mallers moved to adjourn the meeting at 5:50 p.m. Second by Trustee Anderson, all were in favor.

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Respectfully submitted,



Patrick A. Schuster, President



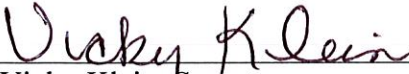
Fiona McCarroll



Mary Malloy-Rhee, Vice President

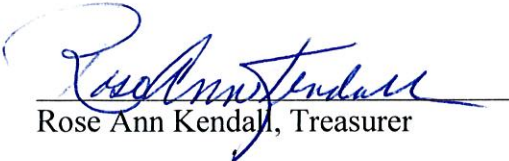


Marshall Anderson



Vicky Klein, Secretary

Chris Mallers



Rose Ann Kendall, Treasurer