

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, November 25, 2019

President Pat Schuster called the Board of Trustees meeting to order at 5:01 pm.

I. Roll Call

Present: Trustees , Marshall Anderson, Pat Schuster, Fiona McCarroll, Chris Mallers, Mary Malloy-Rhee, Rose Ann Kendall, and Vicky Klein

Absent: none

Also present were: Director- Julie Wendorf, Laura Clemons, Kate Lodovisi, and Kristal Rada.

II. Approval of Meeting Agenda

Trustee Malloy-Rhee moved to approve the meeting agenda, second by trustee Anderson. All were in favor.

III. Approval of Minutes of Regular Meeting and Executive session on October 28, 2019 and Executive session on November 11, 2019.

Trustee McCarroll moved to approve the minutes, second by Trustee Kendall. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #23946-#23992

- B. Approval of two transfer warrants for payroll on 11/29/19 and 12/13/19
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants #1374-1377, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue.
Second by Trustee Klein. All were in favor.

V. **President's Report-** None

VI. **Directors Report-** Julie Wendorf

Professional Development

Webinar: ISL Public Library Annual Report and Bookkeeping Workshop

Professional Meetings

Julie attended several professional meetings in the past month. She also has attended several meetings regarding the census scheduled for next year.

Julie attended several workshops at the ILF Annual Conference in Indianapolis, November 3-5.

The library is continuing to explore the possibility of refinancing our debt at a lower interest rate.

VII. **Unfinished Business**

A. Program Reports- *Laura Clemons-Communications Department*

Library Giving YTD \$160,045.21

The Friends are sponsoring a bus trip to Chicago, December 4th

The Lake County Board of Commissioners are getting rid of numerous I-Pads, Laura has requested 60, I-Pads for the library.

Laura attended: UW-Madison Online Course:
Accidental Fundraiser

She was a co-presenter with Julie on: Partnerships and Event Community Engagement at the ILF conference in Indianapolis.

She also attended the Library & Communication Conference, November 12-15, which was paid for by the Friends.

We have a Toys for Tots donation box on the first floor
And the mitten tree will soon be up

Youth Services- Kristal Rada

Total Programs-52

Attendance- 1071

Number of reference transactions 421

Kristal completed a Grants for Youth Services Webinar.

She also attended a Youth Services Counterparts Meeting focusing on makerspaces

Upcoming we are starting to do story times at St. Jude House

Kristal will be attending Summer Reading training and reader's advisory presented by the Indiana State Library, December 12th.

Community Outreach-Julie

Number of Library Programs: 41

Program Attendance: 544

All Ages Program CP, Pumpkin Walk-987

Outreach WL Program, Winfield Harvest Fest-528

Outreach CP Program, CPHS Band Concert at Bulldog Park-208

The new Yoga and Meditation program has grown to two rooms.

We now have a Hand & Foot Card Club

We received written reports from Reference and Winfield.

B. Travel Report- none

VIII. New Business

A. Library Projects- Julie reported that the new copiers are now in place. The carpet cleaning has been completed and looks great. There is still some chair recovering that needs to be completed.

B. Report from Nominating Committee-2020 Board Officers

Trustee McCarroll moved that the current officers keep their positions. Second by Trustee Mallers. All were in favor.

C. 2020 Board Meeting Dates

Trustee Klein moved that we approve the 2020 board meeting dates as listed, second by Trustee McCarroll. All were in favor.

D. 2020 Holidays and Closings

Trustee Klein moved to approve the closing dates as listed, second by Trustee Anderson. All were in favor.

E. Professional Travel

Trustee Anderson moved for the approval of professional travel, second by Trustee Mallers. All were in favor.

IX. Acknowledgments

A. Monetary Donations

Marshall Anderson

Dr. & Mrs. Charles McCarroll for Youth Services Dept.

Joan Miller in memory of Ken Miller for Winfield Branch

X. **Public Comments-** Carol Bangsburg complimented Julie and the Library Staff on the great job they are doing.

XI. **Adjournment-** President Schuster asked for a motion to adjourn. Trustee McCarroll moved to adjourn second by Trustee Mallers at 5:37 p.m. All were in favor.

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Respectfully submitted,



Patrick A. Schuster, President



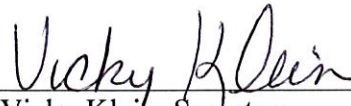
Fiona McCarroll



Mary Malloy-Rhee, Vice President



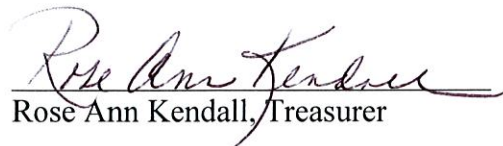
Marshall Anderson



Vicky Klein, Secretary



Chris Mallers



Rose Ann Kendall, Treasurer