

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, May 18, 2020

President Pat Schuster called the Board of Trustees meeting to order at 5:01 pm.

I. Roll Call

Present: Julie Wendorf

Present Remotely: Pat Shuster, Vicky Klein, Marshall Anderson, Fiona McCarroll, and Rose Kendall.

Absent: Chris Mallers, and Mary Malloy-Rhee

Note: Due to the Covid 19 epidemic, trustees were allowed to attend the meeting remotely.

II. Approval of Meeting Agenda

Trustee Klein moved to approve the meeting agenda, second by Trustee McCarroll. Roll call vote, all were in favor

III. Approval of Minutes of Regular Meeting on April 27, 2020

Trustee McCarroll moved to approve the minutes, second by Trustee Kendall. A roll call vote was taken and all were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants.

B. Approval of two transfer warrants for payroll on 5/29/20 and 6/15/20

C. Approval of net payroll deposits

D. Approval of payroll related warrants, ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Klein. A roll call vote was taken and all were in favor.

V. **Director's Report-** Julie Wendorf updated the board on the events going forward with the pandemic.

Julie has been busy attending meetings, as everyone works through this pandemic. She has also attended webinars, and has been busy implementing and preparing for the changes that will be in place once we reopen.

Thanks to Julie's efforts, and a grant from the Crown Point Community Foundation, we now have permanent WiFi in the municipal parking lot next to our building in Crown Point, as well as outside the Winfield location.

Curbside pickup will begin tomorrow, at both locations. Thank you to the City of Crown Point for their help preparing the signs being used for pickup.

A number of staff members have decided not to return to work due to Covid concerns, scheduled retirements, and moves.

Thanks to Peter Lewis and Coleen Kasch for taking the lead on issuing or renewing over 200 library cards during the closure.

VI. **New Business**

A. **Epidemic and Pandemic Response Policy-Update**

Trustee Klein moved to approve the updated Epidemic and Pandemic Response Policy, Second by Trustee McCarroll. There was a roll call vote and all were in favor.

B. **Resolution Regarding Library Operations During the COVID-19 Pandemic**

Trustee Klein moved to approve the resolution, second by Trustee Anderson. A roll call vote was taken and all were in favor.

C. Library Reopening Plan

Julie talked about options and timelines for reopening the library. She is still working through the options and discussing with her peers. Keeping our staff and patrons safe is of great concern.

VII. Public Comments- Janet Katich inquired about how books on hold would be distributed.

VIII. Adjournment- President Schuster asked for a motion to adjourn. Trustee Kendall moved to adjourn second by Trustee Anderson at 5:59 p.m. A roll call vote was taken and all were in favor.

Crown Point Community Library
Minutes of Regular Meeting, Board of Trustees
May 18, 2020
Page Four

Respectfully submitted,



Patrick A. Schuster, President



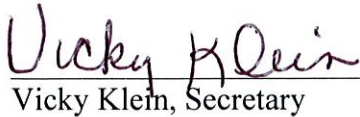
Fiona McCarroll



Mary Mahey-Rhee, Vice President



Marshall Anderson



Vicky Klein, Secretary

Chris Mallers



Rose Ann Kendall, Treasurer