Friends of the Crown Point Community Library – Minutes of the 5/9/17 Meeting

President John Cotton opened the meeting at 10:05 AM. Roll Call per sign-in sheet on file.

<u>Secretary & Treasurer Reports</u> - Financial Report to-date was read. Financial Report Approved as read. April minutes approved as read.

<u>Director's Report</u> – Selina Gomez-Belosz - Selina, provided positive comments on the size of the crowd during the opening hours of the book sale.

She requested that the Friends continue to volunteer to help at the various festivals that are coming this summer. Selina will be out there with us. Julie Wendorf will be asking for help as needed.

The Library Trustee meeting was at Winfield last month, she encouraged the Friends to show support of the branch and have one of our meetings there.

The staff is actively working on the strategic plan. The Library will be having a couple of community events to obtain our community's input. Trying to find out what they 'need', not just what they 'want'. As an example, unrestricted hours is a 'want' – specific resources to benefit our community would be a 'need'.

Self checkout is coming back. Symphony software is our new software – but didn't allow self checkout without THEIR equipment. Have found software that will work with our equipment and our software. Selina is pleased with the software she is testing and plans to implement.

Parking meter discussion. The mayor's response explained that nothing is 'set in stone', he is looking for options. Carol B. stated that per city meeting they will aggressively enforce the 2 hour parking limit. Wednesday, June 7<sup>th</sup> meeting, the Mayor's meeting will be at the Library, 11:30 to 1:30. Please come and voice your opinion about the 2 hour limit/ticket. Talk to your city councilman.

Adult Learning Center is a busy place. All our statistics are 'up'. Book circulation is still higher than our electronic circulation. We find that circulation and use goes up when there are new electronic needs. Those that need the Library will be here no matter what.

<u>Communication's Report -</u> Laura Clemons - Handbell performers sent in a Thank you.

Making handheld fans to distribute at the 4<sup>th</sup> of July parade as volunteers walk alongside "MOE". After our next program and regular meeting Friends are asked to stop in and help assemble 'fans'. This volunteer task will save money.

Requested a CP Staff Lounge toaster oven for \$220. We asked that they consider an electric stove Motion to provide \$500 towards the purchase and installation of a regular size stove. 1<sup>st</sup> Rose K. 2<sup>nd</sup>, Carol B. Approved.

Wednesday June 7<sup>th</sup> is the Mayor's community meeting which will be held at the Library. Requested \$40 for refreshments. Rose K., Carol F. and Tanya O. volunteered to serve refreshments. Could be a large group of up to 30-50 people. 1<sup>st</sup> Donna S., 2<sup>nd</sup> Carol B. Approved.

Fire fighter Community Meeting either Wednesday June 28<sup>th</sup> or Thursday 29<sup>th</sup>. 9:30 – 11. \$50 for refreshments. Part of the Adult Summer Reading Program so no need for a motion. Need two volunteers. Rose will make a sign-up sheet.

Programming and Outreach/Youth services. Funds for a button machine. For festivals and other programming at the Library. Amount requested is up to \$500. (Kit comes with materials for 1000 buttons). 1<sup>st</sup> Vicky Klein, 2<sup>nd</sup> Carol Bangsberg. Discussion – it will be used for a variety of outreach

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and children's programs. We need to find out if there will be an annual re-occuring expense, ~\$200. Initial purchase approved. Not certain which budget will carry on-going expenses.

<u>Volunteers -</u> Summer Reading Table June 12 – June 16. Laura has table sign-up sheets. Help promote the adult summer reading program.

Corn Fest, Arts-Fest and 4<sup>th</sup> of July parade volunteer sheets are available.

<u>**Program Committee -**</u> Talked about finalizing tea information. Bring Basket must be delivered by Friday

If don't hear from Cutler by Mid-June – will seek another author for the November literary luncheon.

## Unfinished Business None

**Book Sales** As per treasurer report. Chrissy is moving this summer. This will be her last booksale.

**<u>Trips</u>** June 20<sup>th</sup>, 2017 Bus Trip – park east of the maintenance building at the sportsplex \$20 from 9-4. Two drop offs at this one, explained on the bus (state at Macy's or at Water Tower place). One at 3:45 and one at 4PM.

## New Business

Booksale – sold a lot of the vintage books bringing in \$150 of income. There is only one box of the vintage books left. The two day sale was sufficient and worked well. Tim Fealy purchased children's books for his charity. Thursday early bird privilege \$10/bag or a set fee for entry on that day – lets discuss again! We need a chair or co-chair person for the annual sales – the lead coordinator.

Bob Setlack is in the hospital – let's check on him, send flowers if possible.

<u>Adjourned</u> – 11:16 1<sup>st</sup> by Lois and 2<sup>nd</sup>. Donna S. Approved

Officers in attendance: John Cotton, Donna Selvaggi. Carol Bangsberg. Donna Hill.

Respectfully submitted, Rose Kendall