

President John Cotton opened the meeting at 10:04 AM. Roll Call per sign-in sheet on file. Donna Hill and Donna Salveggi absent.

Secretary & Treasurer Reports - Financial Report to-date was read. Financial Report Approved as read. January minutes approved as read.

Director's Report – Selina Gomez-Belosz

The College Board challenged the high schools to connect to the Board's webpage. Crown Point High School won the challenge. Part of the benefit of the effort of our students, is that the College Board is donating 10 Chrome books to our local library. These are the same computers used throughout the CP School District. These are internet tablets not laptops.

Foundation Grant update – Van plated, next is marketing wrap, looking to hire a courier. Buying materials for the 'library in the box' for residential homes and others. Library would like to consider a contest to 'name' this outreach effort.

The State's Annual 2016 report is in progress. Some of the data is:

Registered patrons 32,710 of a service population of about 47,000.
546 children's programs, 422 adult programs (2011 was only 184).
29,576 login computer uses in 2016 (2011 only 2000).
14,000+ children, 6,000+ adult program services.
Total circulation in 2016 304,446 and it continues to increase, even as electronic options increase.
Continue to have 39 magazines and journals.

Discussion about parking. Selina explained the front lot belongs to the City. The back lot is the Library's.

Communication's Report - Laura Clemons

Lands End order sheet was passed around. An order will be placed by Laura. White/Black stitch defaults. Donna S and Laura attended the City Council meeting. The City wide sculpture scavenger hunt was sponsored by Friends and winners received local vendor gift certificates. Friends agreed to continue this \$200 sponsorship in the 2017 budget approval.

Upcoming Volunteers

The 8th annual Volunteer Fair is Saturday March 4th from 10-3. The Friends have been registered for this and need to volunteer to setup, ambassador and take down the booth. Staff Appreciation Luncheon Monday January 23rd. 10AM arrive to help. Vicky will purchase everything per budget and manage the event. Plan for 40. Serve lunch between noon and 3. It will be a salad buffet.

Kitchen supplies will be purchased and kept replenished by Barb Standish. We will purchase and use a STANDARD set of supplies from an online Staples account. Do not leave EXTRA's from events that are not standard products in the cabinets.

Friends Open House is March 22nd. Need volunteers to handle refreshments, membership information and the spinning wheel. Everyone who attends should be an "ambassador" for new members. There will be a table display to promote volunteering, the April book sale and the May tea.

Upcoming April Book sale – Will only be on Thursday and Friday

New Funding Request None

Program Committee (see attached report)

Open House March 22nd

Literacy Luncheons May 13th and Nov 11th

Book Fair April 27th and April 28 (no Saturday) Setup before and tear-down immediately after.

Habitat will pick up the extras

Request: purchase inexpensive polyester table clothes for future events, purchase to cover 15 double tables (30 individual) tables. 1st Vicky Klein, 2nd Carol Fisher. Approved.

Unfinished Business None

Book Sales As per treasurer report.

Trips Let's talk about a big bus trip in the summer with Laura

New Business

Adjourned – 10:55 Mrs. Dougherty and Barb Standish Approved

Officers in attendance: John Cotton, Carol Bangsberg

Respectfully submitted,

Rose Kendall

Friends of the Crown Point Community Library – Minutes of the 2/14/17 Meeting

Friends of the Crown Point Library 2-7-17 Program meeting notes

High School toiletry group in desperate need of feminine hygiene products.

Barb Standish will supervise kitchen supplies for the next year. Rose and Barb will meet at 9:15 on the 15th. We will ask for a backup person to assist her. We will use the Staples account, since we are setup as a non-profit organization. Laura says we can use the Library's credit card to pay for the supplies and we will reimburse her. Rose and Barb will figure out a process to make this easy to do.

Friends Open House, Rose will send out invites to about 250 people on our registration list, March 22nd, Wednesday 5-7 pm. Chicago Harpist Nicole Luchs will perform. "The Friends support the CP High School Student helping Student" will be added to the invite to ask others to bring hygiene products. The organization is in need of personal hygiene products. Send the invitations out to arrive March 10th

The plans for the Open House are

- Harpist in the center meeting room with chairs
- Refreshments in the back area
- Sign-up and check your Friends data in the 1st meeting room
- Lay out tea-table, book sale table and volunteer booth to publicize what we do.
- Photo Booth for selfies – everyone does it on their own – could use one volunteer to assist
- We will do the wheel – with answers that everyone can answer – we will have bookmarks
- More than just cookies – we will order a few appetizers – cheese and crackers – finger food. Little plate and napkins. Small cookies. Coffee and lemon-aid. If we do nuts, serve in small cups. Barb and I will go to Stacks on the 15th, need a letter from Library asking for a donation.

Volunteer Fair: Will use the spinning wheel – with same questions as at open house. Buy candy. Have Friends pads of paper, pencils and pens, have kids books for give aways.

We have a booth and balloons to take with us. Handouts will include:

Library Newsletters
Bi-Centennial pamphlets
Color Coded Friends Membership Applications
Notices/Invitations to attend the Upcoming Literacy Tea and Booksale

Spring Luncheon - Rose will contact all potential authors/writers tomorrow. We could possibly publicize as a family heirloom tea or a theme of Downton Abbey (Julie has props, Rose has tea-pots) Include Merrillville tea room and Sips when calling about food. Update: We have reserved and received a contract from Jim

Fall Luncheon – author Bandstand Diaries. Update: We have reserved and waiting for a contract from Sharon Cutler for "Bandstand Diaries".

Spring/Summer bus trip – no definite plans yet

Table Clothes. General Vote and Program committee will make a motion – tableclothes (to cover two tables together) Could store in library cloak room, would be the responsibility of the person in-charge of Friend supplies to hang up and keep clean. Cream/ivory, would always use place mats. Donna Hill will look for price. We believe it will be between \$7-10 per table cloth, which is the price to rent once. Kitchen volunteers will be in charge of maintaining them.

Respectfully submitted – Rose Kendall