

# CROWN POINT COMMUNITY PUBLIC LIBRARY

## Regular Meeting of the Board of Trustees

Monday, March 27, 2017

President Patrick Schuster called the Board of Trustees meeting to order at 5:01pm.

### I. Roll Call

Present: President Patrick Schuster, Trustees Janet Katich, Mary Malloy-Rhee, Vicky Klein, Rose Kendall and Chris Mallers. Also present were Director, Selina Gomez-Beloz, Business Manager, Kate Lodovisi, Mary Harrigan, Julie Wendorf, Kristal Rada, Carol Bangsburg

Not Present: Fiona McCarroll

President Pat Schuster moves to approve minutes of Regular Meeting on 02/27/2017. Trustee Klein motions to approve, Trustee Kendall seconds, motion carried.

### II. Financial Report

A. Approval of warrants #22218 - #22277

B. Approval of two transfer warrants for payroll on 3/31/17 & 4/14/17

C. Approval of net payroll deposits

D. Approval of payroll related warrants#1246-#1249, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue

Trustee Katich motions to approve, Trustee Klein seconds, motion carried.

### III. President's Report: None

IV. Director's Report: Selina informs the Board that CP Community Foundation has sent our most recent statement for the Endowment Fund. The disbursement would be for \$345.84. Selina asks if the Board would like to receive the disbursement, or reinvest into the Fund. Board decides to reinvest into the Fund. Trustee Kendall motions to approve, Trustee Mallers seconds, motion carried. Selina mentions that we received a very nice card from Mrs. Conlon saying how pleased the family was with the Grant Open House and plaque in recognition of James C. Conlon. In-Service day went well. Town Marshall presented some active shooter training. Selina also notes that she attended the State of the City meeting, which discussed all the projects and growth for the city. She was wondering why the library was not mentioned. She suggests we might need to work harder partnering with community. Selina passes out a report from Brenda as she was unable to attend meeting. Selina, Julie and Jacob attended Project Outcome Workshop and came back with lots of exciting ideas they can use.

## V. Old Business

### A. Program Reports:

1. Kristal Rada – 54 programs with 1319 attendees. March has had 44 programs so far with 108 participants. No Storytimes this week due to Spring Break. Lots of success with open play Duplo programs and Harry Potter Day program. Weekend programming continues with Art Alive, and Sunday Family Movies. Katy put up a display for Women’s History, and we have started some Pre-School tours. Up-coming programs include Storytimes, Titanic, Teens and Tweens Test Kitchen and Firefly Storytime. We have a Poet-Tree display for Poetry month. The month of May will be reserved for school tours. Kristal mentions that a family moving from another state were visiting the library, they are currently living in Valparaiso while looking for house and loved our library and town so much, they started looking for house in Crown Point!
  2. Mary Harrigan – 984 computer assists, 39 ILL’s the old way. 2076 ref questions, 220 study room uses and had 3 computer classes. Taxes are going strong, feel like more help was needed this year. New reference assistant started March 6<sup>th</sup> and is still training. Cris put up a Spring Cleaning display in Non-Fic. Indiana Room Descendant Drop In program had no shows for first one and believe that was due to weather. Jeanene put up a Women’s History display.
  3. Julie Wendorf –Adult Winter Reading Program had 88 at CPCL, 26 at Winfield and 15 staff. “Sully” was February Movie Matinee with over 30 attendees. Blind Date with a Book display was set up in Mystery section and had great response. AARP appointment taking increased this year, which created more volunteer hours. Huge sign-ups first day, next year will be done differently to accommodate the crowds. Grant Open House was great success with 80 to 100 people. Grant report due April 3<sup>rd</sup>.
- B. Travel Report – Kate reports that the only item added this month was mileage paid to Steve for Winfield runs, and to Julie for the Project Outcome Training. She also notes that Mid -Winter ALA total cost was \$1836.00. Report has a red line to indicate that \$193.96 of that cost was from 2016, and not reflected in the 2017 appropriations numbers.

## VI. New Business

- A. Library Projects - No projects just working on evaluations. Rose mentions remaining balance of Grant is \$6700.00 and they will discuss use of those funds at a later date.
- B. Professional Travel
  - 03/22 IT Counterparts, La Porte PL – J. Davis
  - 03/22 State of the City Meeting, White Hawke Country Club – S. Gomez Beloz
  - 03/23 Project Outcome – Plainfield-Guilford Twsp. PL – S. Gomez-Beloz
  - 04/14 Director’s Meeting, Starke Co. PL – S. Gomez-Beloz
  - 04/21 Books to Bridge the Region, Lake Co. PL – B. Thompson, J. Wendorf
  - 05/19 Books to Bridge the Region, Lake Co. PL – B. Thompson, J. Wendorf
  - 06/16 Books to Bridge the Region, Lake Co. PL – B. Thompson, J. Wendorf

Trustee Katich moves to approve, Trustee Klein seconds, motion carried.

- VII. Acknowledgments
- A. Monetary donations to Youth Services from Katherine Mays, and Eisenhower Elementary School in memory of Sharon Shrader Greening
  - B. Monetary donation from Sally A. Steele

- VIII. Public Comments – Carol Bangsburg notes that there were many tax people on the first day. Been to Winfield and loves the chalk artwork by Krista. Mentions there is a Meet the Mayor event on April 5, at 6:00pm.

Trustee Kendall notes that the Friends are hosting a new event, Friends Tea will be held on May 13<sup>th</sup> at Crown Point Library. Local restaurant Sip will cater this event. Tickets go on sale April 3rd for \$25.00. An international tea expert will be the speaker.

Selina mentions she would like to do another Food for Fines during National Library Week which is the second week in April. Would like some ideas about what items we should accept.

Kate notes that she and Fiona set up a new Money Market account at Centier Bank, and have deposited all Rainy Day Fund monies there. This should allow the library to gain more interest on the fund.

- IX. Adjournment – Trustee Kendall motions to adjourn meeting, Trustee Mallers seconds, meeting adjourned at 5:31pm

**\*\*\*Date of Next Meeting\*\*\***

**MONDAY, APRIL 24, 2017 – 5:00pm**

**AT WINFIELD BRANCH**