

## Friends of the Crown Point Community Library

### Minutes – of February 9, 2016

President John Cotton opened the meeting at 10:00 AM. Roll Call per sign-in sheet on-file.

**Secretary & Treasurer Report:** The Secretary's Report and the Financial Report were read, both accepted. No further discussion.

**Director's Report:** **Selina Gomez-Beloz** The newly designed library website is working. Two new library positions will be posting. The lease for the new Winfield branch has been signed and work will commence shortly. The desire is to create a space concept with flexibility and room to grow. A meeting is scheduled to gather information about what the community would 'like' in the space. A new head of technical services has been hired - Christina Frazee. Christina will be full time.

The upcoming in-service Staff day will be March 17<sup>th</sup> (as the library will be closed) The Friends were invited to decide if/what they would like to do on March 17<sup>th</sup> or as the alternate, October 10<sup>th</sup> which will be the Fall in-service day. Summer Reading is in the works.

Library Staff have finished the annual report – due to the State Library. Selina has 'crunched' numbers to see where we are at. Past data collection methods are different then current methods. Year over year numbers appear to have discrepancies, but it is because of data collection methodology. We show a 21% increase (about 20,000 people) in library visits – this year we counted door stats at Winfield – so this reflects their activity. Computer stats are collected e.g. computer use is down 9.3% (3,000 uses) – people started using their own computers on the so WIFI use is up 38%. Card holders – over 30,000 about 6,000 less than last year – because we cleaned out and expired older than 3 year inactive accounts. We did add about 5,000 new users. This is an annual library 'clean-out' practice.

Medium home in Crown point is valued at \$171,000. A \$1 tax for the library is worth \$8.90 to each home in the community. A great return on investment. Will put out a 'info sheet' sometime in March for us to use as we talk about the library.

The budget for the Winfield conversion – approximately \$375,000 – goal is to keep it under \$500,000. The space doubles the size of the current branch. Money is budgeted for the increase in rent. Less expensive to lease than purchase. Library wanted to avoid a tax bond on the new space. It is a 5-year lease with 3 extensions.

### **Programming**

Friends Open House – Still need to firm up volunteers.

Printers Row bus trip would be either the 11 and 12<sup>th</sup> of June. Not certain a weekend will work – we can just try and see what happens. Prefer the Saturday.

ACTION: Laura Clemons to setup a trip with us. 1<sup>st</sup> Paul Sills, 2<sup>nd</sup> Luanne Horvath. Approved. DISCUSSION: Concern that people won't know what this is. Put up a sign in the Book Sale room. Need a lot of publicity to make sure everyone is aware.

Flower Show will be explored as a bus trip option for next year. Dates this year are too close for us to plan well.

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Volunteer Fair. Application already filed for the volunteer fair. Bob Setlak and Paul Sills will bring the booth items and help setup for the fair. Students are available to help move the booth items. We have adequate volunteer coverage.

Serving the Staff Luncheon March 17<sup>th</sup> is not feasible. With the city wide holiday celebration there will be no place to park and the date is too close. We will provide the Appreciation Luncheon at the fall staff meeting on October 10<sup>th</sup>.

Periodic Book Sale April 28, 29 and 30<sup>th</sup> – please sign up.

Golf Outing is April 16<sup>th</sup> – please sign up.

#### **Ongoing Book Sale**

Have sold four \$5 books in one week. The workroom has been well organized, shelved and cleaned up. The February 6<sup>th</sup> ½ price sale did very well. Books were packed up in January. 72 boxes have been packed and are ready for the upcoming sale. There may be an additional 70 boxes by the time the sale starts. We will need to use all three rooms. We have potential for a big sale. SAVE AND BRING PAPER BAGS!

#### **New Business**

Carol Bangsberg presented the idea to increase membership fees

Action: check the bylaws and bring a copy for John to the next meeting. Consensus from the group in attendance, do not raise the cost.

Adjourned – 11:10 AM

Officers in attendance: John Cotton, Donna Hill and Carol Bangsberg. Absent: Donna Selvaggi