

# **CROWN POINT COMMUNITY PUBLIC LIBRARY**

## **Regular Meeting of the Board of Trustees**

**Monday, March 28, 2016 - Corrected**

President Patrick Schuster called the Board of Trustees meeting to order at 5:03pm.

### **I. Roll Call:**

Present: President Patrick Schuster and Trustees Chris Mallers and Janet Katich. Also present was Kate Lodovisi, Business Manager, and Selina Gomez-Beloz, Library Director.

Not Present: Trustees Vicky Klein, Fiona Mc Carroll, and Rose Kendall, and Mary Malloy-Rhee.

At this time it was noted there was no quorum, and a call was placed to Trustee Rose Kendall. Regular business will be conducted upon her arrival.

### **II. Old Business**

Program Reports:

- A. Mary Harrigan – 615 computer uses, 149 study rooms. They are doing device training on E-books. IUN is providing a substance abuse guide. 87 year old patron just took a computer class with Mary, and says he is now going to buy a computer!
- B. Kristal Rada – Life-sized Candy Land had over 200 patrons attend. Kudos to Trish Landers for introducing Winter Reading Program last year, this year 256 children, and 46 Young Adults participated! Getting ready for Summer Reading.
- C. Brenda Thompson – 9 Storytime programs, 114 children. Doing Nerf Night, & Spring Make and Take craft. Continuing Staff training.
- D. Julie Wendorf – Color Your Stress Away program still going strong. Many new titles in Audio books. Six movie events with patron increase to 130 in attendance. Other programs include Botany of Chocolate, Miss Lori Pre-School concert, PBS parenting workshop, and screening for the Jackie Robinson Documentary.

Winfield Construction Project – Selina has met with the architect, and Jeff Ban and plans are in place for Demco to supply furniture.

Meeting recessed at 5:31pm to wait for Rose Kendall's arrival.

Meeting resumes at 5:45pm.

Roll Call: Trustee Rose Kendall has arrived, quorum is now made and regular business meeting can continue.

Trustee Kendall moved to approve the minutes from the Regular Meeting on February 22, 2016, Trustee Katich seconds; motion carried.

III. Financial Report:

Approval of warrants #21476-#21592, Approval of two transfer warrants for payroll on 3/31/16 & 4/15/16, Approval of net payroll deposits, Approval of payroll related warrants #1198-#1201, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue, Approval of Advance Draw Resolution. Trustee Kendall motions to approve, Trustee Katich seconds; motion carried.

IV. President's Report: None Given

V. Director's Report:

Selina reports that the Staff In-Service was great! Next In-Service will be in October, and would like to include CPR Training. Mini Golf has already surpassed profit goals. Security Guard has now been in place for three weeks. Bollards will be arriving tomorrow; they will be installed at a later date. Selina, along with Rose Kendall, Julie Wendorf, and Janet Curley, will be applying for the Crown Point Community Foundation Grant. They will be asking for \$75,000.00 to provide a space here in in the Library for an Adult Literacy program, Outreach Programming, and a van for outreach efforts.

VI. New Business:

A. Approval of New pages:

David Eltzroth, and Stephanie Smith, Library Pages, have started, and were at the Staff In-Service Day. Trustee Kendall moves to approve, Trustee Katich seconds; motion carried.

B. Professional Travel:

04/01 Director's Meeting, Hammond PL – S. Gomez-Beloz

04/15 Books To Bridge The Region, Lake Co. PL - B. Thompson, J. Wendorf

04/27 Internal Controls Workshop, Lake Co. PL - S. Gomez-Beloz, Kate Lodovisi

05/20 Books To Bridge The Region, Lake Co. PL - B. Thompson, J. Wendorf

06/17 Books To Bridge The Region, Lake Co.- PL – B. Thompson, J. Wendorf

VII. Acknowledgements: None

VIII. Public Comments: None

IX. Trustee Kendall motions to adjourn, Trustee Katich seconds; motion carried. Meeting adjourned at 6:07pm.

**DATE OF NEXT MEETING: MONDAY APRIL 25, 2016 - 5:00 PM**