

# CROWN POINT COMMUNITY PUBLIC LIBRARY

## Regular Meeting of the Board of Trustees Monday, August 22, 2016

President Patrick Schuster called the Board of Trustees meeting to order at 5:36pm.

### I. Roll Call:

Present: President Patrick Schuster, Trustees Janet Katich, Fiona McCarroll, Chris Mallers, Vicky Klein, Rose Kendall. Also present was Director Selina Gomez-Beloz, Business Manager, Kate Lodovisi, Brenda Thompson, Mary Harrigan and Julie Wendorf.

Not Present – Trustee Mary Malloy-Rhee.

President Pat Schuster moved to approve the minutes from the Regular meeting on July 25, 2016, Trustee Klein motions, Trustee Kendall seconds, motion carried.

### II. Financial Report:

- A. Approval of warrants #21794 - #21858
- B. Approval of two transfer warrants for payroll on 8/31/16 & 9/15/16
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue

Trustee McCarroll motions to approve, Trustee Katich seconds, motion carried.

### III. President's Report: Pat Schuster reports that he is a new Grandfather of a baby girl!

### IV. Director's Report:

Selina reports that Crown Point Library won The Big Idea Grant!! Thanks to Julie, and Rose for all their hard work. Invitations for the September 7<sup>th</sup> presentation of the check have been sent out. Symphony should be up and running by 1<sup>st</sup> of the year. New security guard (Steve) from Allied Barton, has started, and say things are going well. SRCS has gone live, and checkouts have begun. Materials 6 months or newer will not be lent out. Staff In-Service Day will be Monday October 10<sup>th</sup>, might train on Symphony, still checking on dates. Fiona Mc Carroll mentions that she has been certified by Disney Business, and at some point could be available to conduct a training session at Staff In- Service.

V. Old Business:

A. Program Reports

1. Brenda Thompson – Busy with meetings. Construction moving along. Working on a grant to the Crown Point Community Foundation. This would enable them to purchase educational items. Running an inventory on collection. Going to a browser format for CDs, and DVDs, and repackaging from hard case to soft envelope. Books to Bridge Lit Kits are being packed this week.
2. Mary Harrigan – Numbers remain the same. SRCS will change the ILL numbers. Mango is now live. No Macedonian yet. Readers advisory event on July 12th went well. Laura McDermott helped a patron who recently lost her husband write credit card company to cancel husband's card. The patron was so grateful for her help she brought Laura a Thank You card and candy! Chris Genovese and Jeanene Letcher attended a conference called "The Difference is You". Also working on the Crown Point Bicentennial.
3. Julie Wendorf- 587 total sign- ups for Adult Summer Reading. 482 entered for prize drawings. 1146 books recorded for books brought back from Adult Summer Reading. 17 Staff participated.

- B. Winfield Construction Project: Selina not happy with some delays, possibly October 10th. Delay is costing almost \$3,000.00 in rent. Everything else looks great!

VI. New Business

- A. 2017 Budget Approval to Publish: 3.8% increase from last year. Factored on salary increase of 3%. Trustee McCarroll motions to approve, Trustee Katich seconds, motion carried.
- B. Health Insurance Renewal: Met with Pete Van Vuren, and after reviewing an increase in deductible from \$3,000.00 to \$3,500.00, optioned to continue with Anthem. The library will possibly offer Gap Insurance, but there need to be 5 staff members wanting to enroll in order for the plan to be available. The library's contribution to the eligible staff's Health Savings Account will remain at \$2500. Trustee Klein motions to approve, Trustee Mc Carroll seconds, motion carried.

C. Professional Travel:

09/09 Director's Meeting, Westchester PL – S. Gomez-Beloz

10/04 IPLA Conference, Indianapolis – S. Gomez-Beloz

10/17 Director's Meeting, Lowell – S. Gomez-Beloz

10/27-28 ADOLPLI, Lafayette – S. Gomez-Beloz

11/16-17 Annual Library Marketing & Communications Conf., Addison, TX –  
L.Clemons

01/19-24/2017 ALA Midwinter Conference, Atlanta, GA – S. Gomez-Beloz

Trustee Katich moves to Approve, Trustee Mallers seconded, motion carried.

- VII. Acknowledgments: None
- VIII. Public Comments – None
- IX. Adjournment at 6:03pm

**\*\*\*Date of Next Regular Meeting\*\*\***

**MONDAY, SEPTEMBER 26, 2016 – 5:00pm**