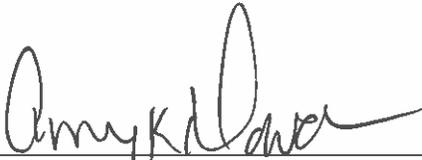
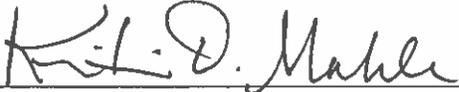


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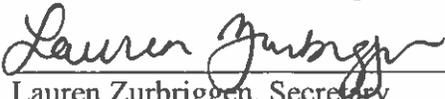
Respectfully submitted,



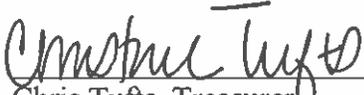
Amy Nowaczyk, President



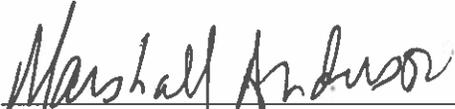
Kristin Mahle, Vice President



Lauren Zurbriggen, Secretary



Chris Tufts, Treasurer



Marshall Anderson

Ryan Elinkowski

Kyle Jeffries

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, November 24, 2025

President Nowaczyk called the Regular Board of Trustees meeting to order at 5:03 pm.

I. Roll Call

Present: Amy Nowaczyk, Kristin Mahle, Marshall Anderson, Chris Tufts, Ryan Elinkowski

Absent: Lauren Zurbriggen, Kyle Jeffries

Also present: Julie Wendorf

II. Approval of Meeting Agenda

A. Trustee Anderson made a motion to approve meeting agenda, seconded by Trustee Elinkowski. All in favor.

III. Approval of Minutes for Regular Meeting on October 27, 2025

A. Trustee Tufts moved to approve the minutes for Regular Board Meeting, second by Trustee Mahle. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #27914-27968

B. Approval of two transfer warrants for payroll on 11/30/25 and 12/15/2025

C. Approval of net payroll deposits

D. Approval of payroll related claims, and ACH Payments for Deferred Compensation, PERF and Staff Insurance.

a. Second by Trustee Anderson. All were in favor.

V. President's Report- none

VI. Director's Report-

Julie shared her time participating in the Strosacker Early Learning Fellowship. It was considered time very well spent and she was able to share the importance of libraries to a new audience.

The annual ILF Conference in Indianapolis was extremely successful. Julie, as well as library employees - Erica and Cindy, presented on a variety of topics. All were well received.

Friends of the Crown Point Adult Learning Center, a close partner of the Crown Point Library, has made the decision to dissolve their 501c3. The remainder of their financial assets will be given to the Crown Point Library to be used to continue support of the learning center.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- None
- C. INPRS Discussion – None

VIII. New Business

A. Library Projects

- i. The quote was received for the door fobs installed at the Winfield Branch.

Trustee Elinkowski moved to approve the Winfield Fob project based on the 11/21/25 quote provided by Preferred Window and Door for \$21,000. Second by Trustee Anderson. All in favor.

- B. Nominating Committee – 2026 Board of Trustees Officers i. Trustee Tufts moved to accept Trustee Nowaczyk, Trustee Tufts, and Trustee Jefferies as the Nominating Committee for

2026 Board of Trustees Officers. Second by Trustee Mahle.
All in favor.

C. Proposed Library Closures 2026

i. Trustee Anderson moved to accept the Proposed Library Closures for 2026 as outlined in the November 16, 2025 memorandum from Director Wendorf to the Board of Trustees. Second by Trustee Tufts. All in favor.

D. Proposed Library Holidays for Full-Time Employees i.

Trustee Tufts moved to approve the Proposed 2026 Paid Library Holidays for Full-Time Employees as outlined in the November 16, 2025 memorandum from Director Wendorf to the Board of Trustees. Second by Trustee Anderson. All in favor.

E. Proposed Board Meeting Dates 2026

i. Trustee Elinkowski moved to approve the Board Meeting Dates for 2026 as outlined in the November 24, 2025 memorandum from Director Wendorf to the Board of Trustees. Second by Trustee Anderson. All in favor.

F. Proposed Meeting Room Fees 2026

i. Trustee Tufts moved to approve the Proposed Meeting Room fees as outlined in the November 24, 2025 memorandum from Director Wendorf to the Board of Trustees. Second by Trustee Mahle. All in favor.

G. Approval of new employee – Sarah Fleming, Business Manager

i. Trustee Anderson moved to approve the hiring of new employee – Sarah Fleming to the position of Business Manager. Second by Trustee Tufts. All in favor.

H. Approval of paid vacation for Cris Genovese.

i. Trustee Elinkowski moved to approve paid vacation for employee Cris Genovese based on Director Wendorf's outline and recommendation. Second by Trustee Anderson. All in favor.

IX. Professional Travel

A. 04/1-3/26 PLA Conference, Minneapolis, MN – TBD FT staff members.

i. Trustee Anderson motioned to approve, seconded by Trustee Mahle. All in favor.

X. Acknowledgements

A. Monetary donation from Marshall Anderson

XI. Public Comments- none

XII. Adjournment- Trustee Elinkowski moved to adjourn the meeting at 5:51 p.m. Second by Trustee Anderson, all were in favor.

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Respectfully submitted,

Amy Nowaczyk, President

Marshall Anderson

Kristin Mahle, Vice President

Ryan Elinkowski

Lauren Zurbriggen, Secretary

Kyle Jeffries

Chris Tufts, Treasurer