

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, December 22, 2025

President, Amy Nowaczyk, called the Board of Trustees meeting to order at 5:05pm.

I. Roll Call

Present: Amy Nowaczyk, Lauren Zurbriggen, Kristin Mahle, Chris Tufts, Marshall Anderson

Also present: Julie Wendorf, Sarah Fleming, Laura Clemmons

Absent: Ryan Elinkowski, Kyle Jeffries

II. Approval of Meeting Agenda

Trustee Anderson moved to approve the meeting agenda, second by Trustee Mahle. All were in favor.

III. Approval of Minutes of Regular Meeting on November 25, 2025.

Trustee Zurbriggen moved to approve the minutes, second by Trustee Anderson. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #27969-#28026

B. Approval of transfer warrants for payroll on 12/23/25 and 12/30/25, & 1/15/26

C. Approval of net payroll deposits

D. Approval of payroll related claims, ACH Payments for Deferred Compensation, PERF and Staff Insurance.

Second by Trustee Mahle. All were in favor.

V. President's Report- None

VI. Director's Report- Julie shared about recent library events and activities including the "All About the Girls" Podcast she was recently featured on as a guest, Mental Health Book Club partnership with Crown Point Rotary, Tour of Lights collaboration with the City of Crown Point, and the train club display. Julie also shared about an upcoming website redesign sponsored by the Friends of the Crown Point Library. Julie introduced the new Business Officer Manager.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- Provided in print
- C. INPRS Discussion – None

VIII. New Business

- A. Library Projects
 - i. Door Opener in Meeting Room #1 still to be completed.
 - ii. Website Rehaul to be completed.
 - iii. Painting in meeting rooms – prep to begin 12/23/25.
 - i. Trustee Tufts made motion to approve a payment of \$6,700 to Certa Pro for meeting room paint project, second by Trustee Mahle. All in favor.
- B. Report from Nominating Committee – 2026 Board of Trustee officers: President, Amy Nowaczyk; Vice President, Kristin Mahle; Secretary, Lauren Zurbriggen; Treasurer, Kyle Jeffries
 - i. Trustee Tufts moved to adopt 2026 Election of Officers as presented, second by Trustee Anderson. All in favor.
- C. Approval of Official Salary Schedule for 2026
 - i. Trustee Anderson moved to approve the salary schedule as presented reflecting a 2% annual raise, second by Trustee Tufts. All in favor.

IX. Professional Travel

- A. 01/07/26 – NWI Forum Legislative Reception – J. Wendorf

- B. 02/23/26 ILF: Statehouse Day, Indianapolis – J. Wendorf, E. Wagner
- C. 02/25-26/26 - ALA: National Library Legislative Day -J. Wendorf
- D. 01/26/26 – 2026 Chamber Day & Reception – J. Wendorf
 - i. Trustee Anderson moved to approve, second by Trustee Mahle. All were in favor.

X. Acknowledgements

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Judith Kopchik
- C. Monetary donation from Corey & Charlotte Liss
- D. Monetary donation from Georgia Falkenberg

XI. Public Comments- None

XII. Adjournment- Trustee Mahle moved to adjourn the meeting at 5:40 p.m. Second by Trustee Tufts, all were in favor.