

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, February 24, 2025

President Nowaczyk, called the Regular Board of Trustees meeting to order at 5:00 pm.

I. Roll Call

Present: Amy Nowaczyk, Lauren Zurbriggen, Kristin Mahle, Marshall Anderson, Chris Tufts, Kyle Jeffries, Ryan Elinkowski
Also present: Julie Wendorf, Peter Lewis, Alissa Williams

II. Approval of Meeting Agenda

A. Trustee Anderson made motion to approve meeting agenda, seconded by Trustee Tufts. All in favor.

III. Approval of Minutes for Board of Finance Meeting and Regular Meeting on January 27, 2025

A. Trustee Mahle moved to approve the minutes for Board of Finance Meeting, second by Trustee Jeffries. All were in favor.

B. Trustee Anderson moved tot approve the minutes for the Regular Board Meeting, second by Trustee Tufts. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #27424-#27476

B. Approval of two transfer warrants for payroll on 2/28/25 and 3/14/2025

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1654-#1657 and ACH Payments for Deferred Compensation, and PERF.

a. Second by Trustee Mahle. All were in favor.

V. President's Report- none

- VI. Director's Report-** Julie has been busy with her regular community outreach duties on behalf of the library as well as her Indiana Library Federation duties, attending several meetings, statehouse days and advocating for libraries in response to several Bills under review that would impact libraries. She is specifically watching a property tax reform and budget bill.

Julie shared about a successful staff in service day where library associates reviewed fire and shooter safety protocols.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- None
- C. INPRS Discussion – None

VIII. New Business

A. Library Projects

- i. The Youth Services Teen Room door is expected to be completed in March.
- ii. Legacy sign installed signage including the naming rights for Edgar Bater Baker and duplicate CP Lion's Club sign for Winfield play area.
- iii. CP key fob project is primarily completed, Winfield project will begin soon. This will require additional appropriation process and approval by the Lake County Council to use funds reserved for safety projects.
- iv. HVAC still not functioning properly – all three involved vendors will be coming together for meeting to troubleshoot for resolution February 25.

B. Approval to revise 2025 Library Closure Dates to include early closure for March 17th at 5pm in response to the St. Patrick's Day parade.

- i. Trustee Elinkowski moved to approve revised closure schedule, second by Trustee Tufts. All in favor.

C. Approval to Void Outstanding Check not cashed by recipient after the prescribed time - #25397 for \$282.06

- i. Trustee Elinkowski moved to void outstanding check, second by Trustee Tufts. All in favor.

IX. Professional Travel

A. 02/11 ISL 200th Anniversary Celebration, Indianapolis – J. Wendorf

B. 06/03 Demco Book Repair Workshop, CP – J. Randazzo, L. Winfrey

- i. Trustee Anderson motioned to approve, seconded by Trustee Zurbriggen. All in favor.

X. Acknowledgements

A. Monetary donation from Marshall Anderson

XI. Public Comments- none

XII. Adjournment- Trustee Anderson moved to adjourn the meeting at 5:37 p.m. Second by Trustee Mahle, all were in favor.

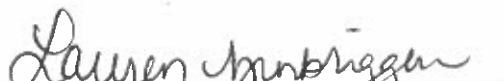
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Respectfully submitted,

Amy Nowaczyk, President




Kristin Mahle, Vice President



Lauren Zurbruggen, Secretary



Chris Tufts, Treasurer



Marshall Anderson



Ryan Elinkowski



Kyle Jeffries