

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, September 23, 2024

President Schuster, called the Board of Trustees meeting to order at 5:01 pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Ryan Elinkowski, Kristin Mahle, Amy Nowaczyk, Marshall Anderson, Chris Tufts

Also present: Julie Wendorf, Kate Lodovisi, Peter Lewis

II. Approval of Meeting Agenda

a. Trustee Mahle made motion to approve meeting agenda, second by Trustee Anderson. All in favor.

III. Approval of Minutes of Regular Meeting on August 26, 2024 and Public Hearing on September 9, 2024.

a. Trustee Nowaczyk moved to approve the minutes for Regular Board Meeting, second by Trustee Zurbriggen. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #27148-#27201

B. Approval of two transfer warrants for payroll on 9/30/24 and 10/15/2024

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1633-#1636 and ACH Payments for Deferred Compensation, and PERF.

a. Second by Trustee Anderson. All were in favor.

V. President's Report- None

VI. Director's Report- Julie shared about several outreach events in the community, she shared date and time for Winfield Story Walk Ribbon Cutting and invited trustees to join.

Julie shared that funding was secured from the White Foundation to fund the Dolly Parton Imagination Library for several unfunded areas of Lake County.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- included in the packet
- C. INPRS Discussion – None

VIII. New Business

- A. Library Projects
 - i. HVAC system repair scheduled for next week.
 - ii. Higher Electric FOB project for doors is scheduled at the end of September.
 - iii. Door installation at Teen section will also take place at the end of September.
- B. Approval to adopt 2025 Budget, as advertised.
 - a. Trustee Anderson made motion to approve, second by Trustee Elinkowski. All in favor.
- C. Legacy Sign Proposal
 - a. Proposal to add necessary signage to various areas of the library for a total of \$5,659 and to authorize a 50% deposit be made for signs. Trustee Tufts motioned to approve, second by Trustee Nowaczyk. All in favor.
- D. Proven IT Copier Lease Renewal
 - a. Trustee Elinkowski motioned to approve contract for Proven IT leased equipment as provided in the packet, second by Trustee Mahle. All in favor
- E. Approval of Resolution for Continued Internet Consortium
 - a. Trustee Anderson motioned to approve, seconded by Trustee Nowaczyk. All in favor.

IX. Professional Travel

- a. 09/17 Every Child Ready to Read Training, LaPorte PL – C. Herald-Lambert, E. Ehrhardt
- b. 09/20 Difference is You Conference, Indianapolis – J. Wendorf

- c. 09/23 Early Childhood & Play Summit, Bellaboos, Lake Station
– E. Ehrhardt, N. Fisher
- d. 10/24-25 ADOLPLI Fall Directors Meeting, Westfield
Washington PL, Westfield – J. Wendorf
- e. 11/14 CP Comm. Foundation: Nonprofit Academy & Magnetic
Storytelling, CPCL – L. Clemons, J. Wendorf
 - i. Motion to approve by Trustee Anderson, second by
Trustee Nowaczyk. All in favor.

X. Acknowledgements

- A. Monetary donation from Marshall Anderson

XI. Public Comments- none

XII. Adjournment- President Schuster moved to adjourn the meeting at 5:35 p.m. Second by Trustee Nowaczyk, all were in favor.

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September 23, 2024
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Respectfully submitted,



Patrick A. Schuster, President



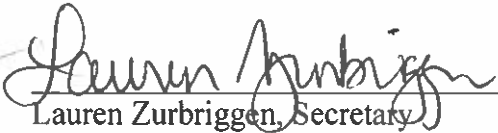
Kristin Mahle



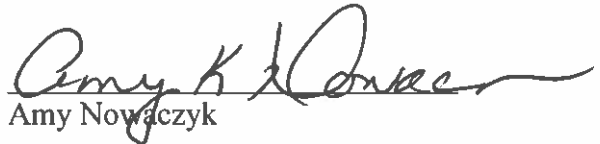
Marshall Anderson, Vice President



Ryan Elinkowski



Lauren Zurbriggen, Secretary



Amy Nowaczyk



Chris Tufts, Treasurer