

Crown Point Community Public Library
Regular Meeting of the Board of Trustees
Monday, October 28, 2024

President Schuster, called the Board of Trustees meeting to order at 5:00 pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Ryan Elinkowski, Kristin Mahle, Amy Nowaczyk, Marshall Anderson, Chris Tufts
Also present: Julie Wendorf, Kate Lodovisi, Alissa Williams, Mary Harrigan

II. Approval of Meeting Agenda

a. Trustee Mahle made motion to approve meeting agenda, second by Trustee Anderson. All in favor.

III. Approval of Minutes of Regular Meeting on September 23, 2024

a. Trustee Tufts moved to approve the minutes for Regular Board Meeting, second by Trustee Nowaczyk. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #27202-#27269

B. Approval of two transfer warrants for payroll on 10/31/24 and 11/15/2024

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1637-#1641 and ACH Payments for Deferred Compensation, and PERF.

a. Second by Trustee Anderson. All were in favor.

V. President's Report- Congratulations to Julie Wendorf and Amy Nowaczyk for their recent recognition and awards at the Northwest Indiana Influential Women Awards. Kudos to the library for the Collaboration Award from the Library Foundation. Kudos to Kate Lodovisi for 31 years with the library and Julie Wendorf for 14 years.

VI. Director's Report- Julie shared about attending several events on behalf of the library including Lakeshore Public Media Building Blocks Breakfast – the library is working on a collaboration for early childhood literacy, Crossroads Chamber Economic Outlook, and Shared Ethics Committee Summit. The library held many successful events recently, including the Pumpkin Walk, Solon Robinson Summer Reading Photo, presenting at the Early Childhood Summit.

Julie shared that Pat Schuster will be leaving the board, we will be sad to see him go but we have Kyle Jeffries as an interested candidate to join the board. Lauren Zurbriggen's term will be renewed at next school board meeting.

Julie also shared that the library recently was victim to a check fraud incident, a police report was filed and claim sent to insurance.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- None
- C. INPRS Discussion – None

VIII. New Business

- A. Library Projects
 - i. HVAC system repair stalled
 - ii. Higher Electric FOB project for doors is scheduled to be completed this month.
 - iii. Door installation at Teen section – awaiting a custom piece, will be done before the end of the year.
 - iv. Wifi funding has been approved.
 - v. Printer/Copier replacement went smoothly, free faxing is now available to library patrons, and they are working on the ability to print from phones as next step. Card reader on printer will also be activated.
 - vi. Exterminator coming this month to address ants in the internet café and weather stripping has been replaced due to a mouse sighting.

- vii. Library working to address some issues with teens from nearby middle schools for inappropriate bathroom use.
- B. Approval of New Employees Marissa Ruiz and Dana Fiaoni
 - a. Trustee Tufts made motion to approve, second by Trustee Anderson. All in favor.
- C. Nominating Committee – 2025 Board of Trustees Officers
 - a. Trustee Zurbrigen and Trustee Nowaczyk volunteered, nominations will be voted on in December.
- D. Proposed Library Closures 2025, Proposed Library Holidays 2025, Proposed Board Meeting Dates 2025
 - a. Trustee Zurbrigen motioned to approve proposed library closures, holidays and board meeting dates for 2025, second by Trustee Elinkowski. All in favor

IX. Professional Travel - None

X. Acknowledgements

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Alyssa & Nick DiMarco in memory of Kennedy DiMarco for YS Dept.
- C. Monetary donation from CP Tri Kappa for Summer Reading Program
- D. Monetary donation from American Legion Auxiliary, Post 20 for Summer Reading Program
- E. Proactive Grant from CP Community Foundation for hosting Nonprofit Academy events and CPCF Board of Director meetings

XI. Public Comments- Boy Scout Troop 45, Lucas

XII. Adjournment- Trustee Elinkowski moved to adjourn the meeting at 5:35 p.m. Second by Trustee Tufts, all were in favor.

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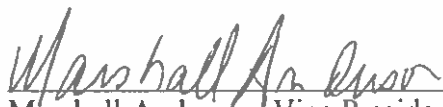
Respectfully submitted,



Patrick A. Schuster, President



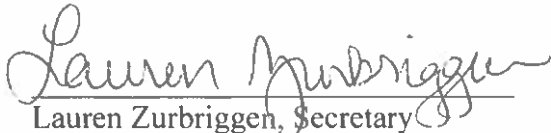
Kristin Mahle



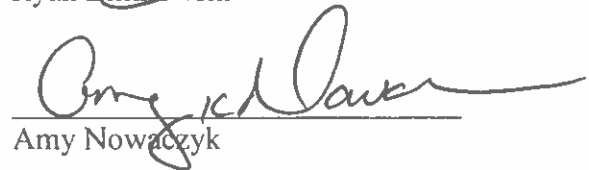
Marshall Anderson, Vice President



Ryan Hlinkowski



Lauren Zurbriggen, Secretary



Amy Nowaczyk



Chris Tufts, Treasurer