

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, May 20, 2024

President Schuster, called the Board of Trustees meeting to order at 5:04 pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Chris Tufts, Marshall Anderson, Ryan Elinkowski, Kristin Mahle, Amy Nowaczyk

Absent: Ryan Elinkowski

Also present: Julie Wendorf, Kate Lodovisi

II. Approval of Meeting Agenda

a. Trustee Anderson moved to approve the meeting agenda, second by Trustee Mahle. All were in favor.

III. Approval of Minutes of Regular Meeting on April 22, 2024.

a. Trustee Mahle moved to approve the minutes for Regular Board Meeting, second by Trustee Zurbriggen. All were in favor.

IV. Financial Report

Trustee Tufts moved for:

A. Approval of warrants #26927-#26975

B. Approval of two transfer warrants for payroll on 5/31/24 and 6/14/2024

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1617-#1620 and ACH Payments for Deferred Compensation, and PERF.

a. Second by Trustee Anderson. All were in favor.

V. President's Report- None

VI. Director's Report- Julie shared various community outreach events the library took part of including, Timothy Ball Literacy Night, Winfield Day in the park and Learn with Lakeshore. Julie provided updates with ILF conference involvement and legislature and encouraged board to attend upcoming library summer events and programming.

VII. Unfinished Business

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- None
- C. INPRS Discussion – None

VIII. New Business

A. Library Projects

- i. Emergency lighting project piece has been completed, final decisions for dimmer lights have been made.
- ii. HVAC repair recently took place, system has leak on rooftop. Has been repaired but waiting on how it holds up for 24 hours.
 - i. The repairs cost \$8,500 from Other Professional services budget to pay Artic, Trustee Anderson made motion to approve, second by Trustee Tufts. All in favor.

B. Renewal of Building Insurance

- i. Trustee Tufts made motion to approve the \$5,000 deductible option for building insurance renewal to MacLennon & Bain Insurance, seconded by Trustee Anderson. All in favor.

C. Approval of New Employees

- i. Motion to approve new employees:
 - i. Cassidy Veschak, Page
 - ii. Abbey Dissette, Summer Page
 - iii. Jacob Mok, Summer Page
 - iv. Gabi Wagner, Summer Page
- ii. Trustee Tufts made motion to approve, seconded by Trustee Mahle. All in favor.

D. Professional Travel

- i. 05/08 Mental Health America, Merrillville – E. Wagner
- ii. 05/22 Indiana Notary Public Continuing Education Training, Virtual – K. Lodovisi
 - i. Motion to approve by Trustee Anderson, second by Trustee Nowaczyk. All in favor.

IX. Acknowledgements

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Marie Buckingham (Victims of Impaired Driving) in memory of Ryan Kelly

X. Public Comments- Carol Bangsberg,

XI. Adjournment- Trustee Tufts moved to adjourn the meeting at 5:30 p.m. Second by Trustee Anderson, all were in favor.

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Respectfully submitted,


Patrick A. Schuster, President

Marshall Anderson, Vice President



Lauren Zurbriggen, Secretary

Chris Tufts, Treasurer



Kristin Mahle



Ryan Elinkowski



Amy Nowaczyk