

## **Crown Point Community Public Library**

### Regular Meeting of the Board of Trustees

Monday, April 22, 2024

President Schuster, called the Board of Trustees meeting to order at 5:02 pm.

#### **I. Roll Call**

Present: Lauren Zurbriggen, Chris Tufts, Marshall Anderson, Ryan Elinkowski, Kristin Mahle

Absent: Amy Nowaczyk

Present via Zoom: Pat Schuster

Also present: Julie Wendorf, Kate Lodovisi, Erika Wagner

#### **II. Approval of Meeting Agenda**

An addition was made to the agenda for E. Wagner travel, Trustee Tufts moved to approve the meeting agenda, second by Trustee Mahle. All were in favor.

#### **III. Approval of Minutes of Regular Meeting on March 25, 2024.**

a. Trustee Zurbriggen moved to approve the minutes for Regular Board Meeting, second by Trustee Anderson. All were in favor.

#### **IV. Financial Report**

Trustee Tufts moved for:

A. Approval of warrants #26881-#26926

B. Approval of two transfer warrants for payroll on 4/30/24 and 5/15/2024

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1613-#1616 and ACH Payments for Deferred Compensation, and PERF.

a. Second by Trustee Elinkowski. All were in favor.

#### **V. President's Report- None**

**VI. Director's Report-** Julie shared that the library will be hosting the Mayor's Meeting in May. The eclipse program was very well attended on April 8<sup>th</sup> as well.

Many new staff have been onboarded into their positions this month and a new organizational chart is being included in the board manual. The Policy Committee will have an Investment meeting next month and National Library Week is this month.

## **VII. Unfinished Business**

- A. Program Reports-Reports provided in the packet or in print at the meeting.
- B. Travel Report- In Packet
- C. INPRS Discussion – None

## **VIII. New Business**

- A. Library Projects
  - i. HVAC replacement for heat exchangers on the front side of the building needed.
    - i. Motion to approve replacement of 2 heat exchangers for \$19,876.00 to be taken from the LIRF budget to pay Artic Engineering Company for repair, Trustee Elinkowski made motion to approve, second by Trustee Mahle. All in favor.
  - ii. Future projects on the horizon include printer copier leases that need to be renewed and ILS system contract renewal.
- B. Professional Travel
  - i. 04/18-19 ADOLPLI, South Bend – J. Wendorf
  - ii. 04/18 Calumet Voices/National Stories Reception, Hammond – J. Letcher
  - iii. 05/03 ILF Regional Conference, St. Joe County PL – J. Wendorf, E. Wagner, A. Williams, C. Baumeister
  - iv. 05/16 Reference Counterparts, Lowell PL – M. Harrigan
  - v. 05/31-06/02 ALA Law for Librarians Workshop, Rosemont, IL – J. Wendorf
  - vi. 06/04 ILF Annual Conference Committee Meeting, Indianapolis- J. Wendorf
  - vii. 10/14-17 ABOS Conference, Indianapolis – J. Wendorf, E. Wagner, S. Sons
  - viii. 11/10-12 ILF Annual Conference, Indianapolis – J. Wendorf, Department Heads

- i. Motion to approve by Trustee Zurbrigen, second by Trustee Tufts. All in favor.

**IX. Acknowledgements**

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Christine Surber for Winfield Branch
- C. Monetary donation from Psi Iota Xi, Beta Xi Chapter for Summer Reading Program
- D. Monetary donation from CP Lions for Summer Reading Program
- E. Monetary donations through the CP Community Foundation for Charlie Cart from:
  - a. Bill & Phyllis Walker Endowment Fund
  - b. Susan Driscoll Elder & Thomas A. Elder Fund
- F. Monetary donation from Country Meadows Winfield Townhome Association for Winfield Branch
- G. Monetary donation from Cold Stone Creamery for Charlie Cart – Fundraiser for National Library Week

**X. Public Comments-** Carol Bangsberg, Carol Fisher

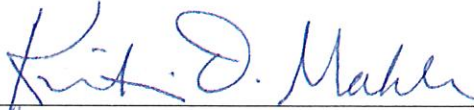
**XI. Adjournment-** Trustee Anderson moved to adjourn the meeting at 5:25 p.m. Second by Trustee Tufts, all were in favor.

Crown Point Community Library  
Minutes of Regular Meeting, Board of Trustees  
April 22, 2024  
Page Four

Respectfully submitted,



Patrick A. Schuster, President

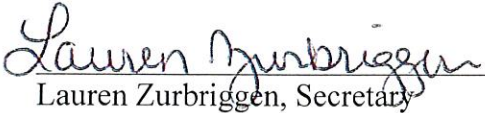


Kristin Mahle

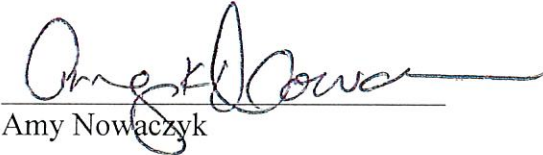


Marshall Anderson, Vice President

Ryan Elinkowski



Lauren Zurbriggen, Secretary



Amy Nowaczyk



Chris Tufts, Treasurer