

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, September 25, 2023

President, Pat Schuster, called the Board of Trustees meeting to order at 5:01pm.

I. Roll Call

Present: Pat Schuster, Lauren Zurbriggen, Kristin Mahle, and Chris Tufts, Mary Malloy-Rhee, Marshall Anderson

Also present: Julie Wendorf, Kate Lodovisi, Amanda Fack

Absent: Vicky Klein

II. Approval of Meeting Agenda

Trustee Malloy-Rhee moved to approve the meeting agenda, second by Trustee Mahle. All were in favor.

III. Approval of Minutes of Regular Meeting on August 28, and Special Meeting on September 11, 2023.

Trustee Malloy-Rhee moved to approve the minutes, second by Trustee Anderson. All were in favor.

IV. Financial Report

Trustee Anderson moved for:

A. Approval of warrants #26511-#26570

B. Approval of two transfer warrants for payroll on 9/29 and 10/13

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1557-#1560 and ACH

Payments for Deferred Compensation, and PERF.

Second by Trustee Tufts. All were in favor.

V. President's Report- None

VI. Director's Report- Julie shared that an upcoming Emberly Smiles project to encourage inclusivity at the Crown Point location with a

communication board in the children's section, paid for by the Lion's Club.

Shared success of Winfield Ribbon cutting, kick off of Walk the Dog initiative, and upcoming 40 year celebration for Friends of the Library.

Julie also joined the ILF Management Cohort and presented at a library staff member conference.

VII. Unfinished Business

A. Program Reports-Reports provided in the packet or in print at the meeting.

- i. Amanda Fack shared the final recap of summer reading and will begin kicking off September programming.
- ii. Shared success of new CPHS intern.

B. Travel Report- Provided in print

C. INPRS Discussion – None

VIII. New Business

A. Library Projects

i. Google View tour will be taking place so people can virtually tour library

ii. Certa-Pro Wall Protection is needed at the Winfield Branch near circulation desk as well as in Crown Point Branch study rooms to protect from wear and tear.

i. Cost will be \$15,450 which will be taken out of Strategic Initiatives G/L.

ii. Motion to approve accepting bid from Certa-Pro and authorization to write 20% deposit check that will come out of Strategic Initiatives G/L. Trustee Malloy-Rhee moved to approve, second by Trustee Tufts, all in favor.

B. Adoption of 2024 Budget

i. Trustee Anderson moved to adopt 2024 budget as published, second by Trustee Zurbriggen, all in favor.

C. Professional Travel

i. September-December – LIF Management Cohort Series (online) – J. Wendorf

- ii. 10/3-5 Paylocity Elevate Conference, Virtual – J. Wendorf, K. Lodovisi
- iii. 10/12 IUN Calumet Regional Archives 50th Anniversary, IUN -J. Letcher
 - i. Trustee Anderson moved to approve, second by Trustee Malloy-Rhee. All were in favor.

IX. Acknowledgements

A. Monetary donation from Marshall Anderson

X. Public Comments- Carol Bangsberg

XI. Adjournment- Trustee Malloy-Rhee moved to adjourn the meeting at 6:35 p.m. Second by Trustee Mahle, all were in favor.

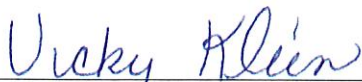
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Respectfully submitted,

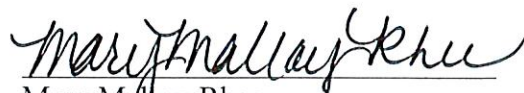


Patrick A. Schuster, President

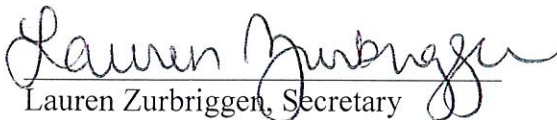
Kristin Mahle



Vicky Klein, Vice President



Mary Malloy-Rhee



Lauren Zurbriggen, Secretary



Chris Tufts

Marshall Anderson, Treasurer