

## **Crown Point Community Public Library**

### Regular Meeting of the Board of Trustees

Monday, October 23, 2023

President, Pat Schuster, called the Board of Trustees meeting to order at 5:01pm.

#### **I. Roll Call**

Present: Pat Schuster, Lauren Zurbruggen, Chris Tufts, Mary Malloy-Rhee, Vicky Klein

Also present: Julie Wendorf, Kate Lodovisi, Cindy Baumeister, Carol

Absent: Kristin Mahle, Marshall Anderson

#### **II. Approval of Meeting Agenda**

Trustee Malloy-Rhee moved to approve the meeting agenda, second by Trustee Klein. All were in favor.

#### **III. Approval of Minutes of Regular Meeting on September 25, 2023.**

Trustee Malloy-Rhee moved to approve the minutes, second by Trustee Tufts. All were in favor.

#### **IV. Financial Report**

President Schuster moved for:

A. Approval of warrants #26571-#26624

B. Approval of two transfer warrants for payroll on 10/31 and 11/15

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1561-#1564 and ACH

Payments for Deferred Compensation, and PERF.

Second by Trustee Klein. All were in favor.

#### **V. President's Report- None**

**VI. Director's Report-** Julie shared that a part-time evening maintenance assistant was hired, and that Peter Lewis started his role as Head of Operations.

The Friends of the Library celebrated their 40<sup>th</sup> year, receiving an award on behalf of the library and cake to celebrate.

Library directional signs have been installed in the Crown Point Community and the elevator repairs have been completed.

## **VII. Unfinished Business**

A. Program Reports-Reports provided in the packet or in print at the meeting.

- i. Cindy Baumeister shared the success of the Ribbon Cutting in Winfield and participation in Winfield Harvest Festival.

B. Travel Report- Provided in print

C. INPRS Discussion – None

## **VIII. New Business**

A. Library Projects – None

B. Approval of new Maintenance Assistant – Jovan Jimenez

- i. Trustee Klein moved to approve, second by Trustee Malloy-Rhee, all in favor.

C. Proposed Library Closures 2024 – Provided in packet

- i. Trustee Zurbriggen moved to approve, second by Trustee Tufts. All in favor.

D. Proposed Paid Library Holidays 2024 – Provided in packet

- i. Trustee Malloy-Rhee moved to approve, second by Trustee Klein. All in favor.

E. Proposed Board Meeting Dates 2024 – Provided in packet

- i. Trustee Zurbriggen moved to approve, second by Trustee Tufts. All in favor.

F. Nominating Committee – 2024 Board of Trustees Officers –

- i. Trustee Malloy-Rhee and Trustee Tufts volunteered.

G. Professional Travel

- i. 04/03-05/2024 PLA Conference, Columbus, OH – C. Baumeister, A. Fack, E. Wagner, J. Wendorf
- ii. 06/27-07/02/2024 ALA Annual Conference, San Diego, CA – J. Wendorf

- a. Trustee Klein moved to approve, second by Trustee Malloy-Rhee. All in favor.

**IX. Acknowledgements**

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Julie Watkins Brass Chapter D.A.R. for Indiana Room.

**X. Public Comments-** Carol Bangsberg, Carol Fisher

**XI. Adjournment-** Trustee Malloy-Rhee moved to adjourn the meeting at 5:35 p.m. Second by President Schuster, all were in favor.

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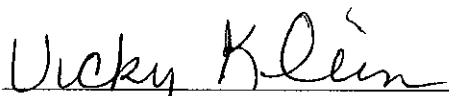
Respectfully submitted,



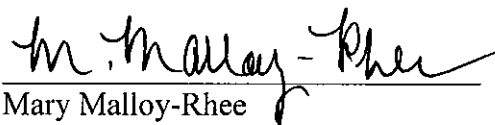
Patrick A. Schuster, President



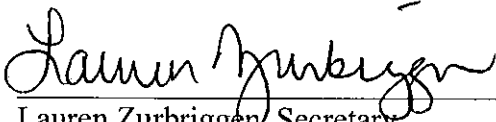
Kristin Mahle



Vicky Klein, Vice President



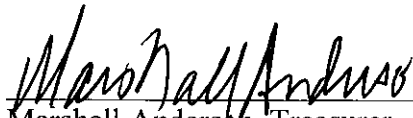
Mary Malloy-Rhee



Lauren Zurbriggen, Secretary



Chris Tufts



Marshall Anderson, Treasurer