

## **Crown Point Community Public Library**

### **Regular Meeting of the Board of Trustees**

**Monday, August 28, 2023**

Trustee, Mary Malloy-Rhee, called the Board of Trustees meeting to order at 5:00 pm.

#### **I. Roll Call**

Present: Lauren Zurbriggen, Kristin Mahle, and Chris Tufts, Mary Malloy-Rhee, Marshall Anderson

Also present: Julie Wendorf, Kate Lodovisi, Amanda Fack, Erika Wagner

Absent: Pat Schuster, Vicky Klein

#### **II. Approval of Meeting Agenda**

Trustee Mahle moved to approve the meeting agenda, second by Trustee Tufts. All were in favor.

#### **III. Approval of Minutes of Regular Meeting on July 31, 2023.**

Trustee Zurbriggen moved to approve the minutes, second by Trustee Mahle. All were in favor.

#### **IV. Financial Report**

Trustee Anderson moved for:

A. Approval of warrants #26454-#26510

B. Approval of two transfer warrants for payroll on 8/31 and 9/15

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1553-#1556 and ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Tufts. All were in favor.

#### **V. President's Report- None**

#### **VI. Director's Report- Julie shared that she met with the new Crown Point School Corporation Library Media Coordinator.**

Summer reading was a huge success and kudos to Amanda and Erika.

There haven't been any satisfactory applications for Head of Operations position.

Winfield Project Completed – Ribbon Cutting will take place September 14<sup>th</sup> at 10am. Awning repairs and internet repairs have both been completed.

## **VII. Unfinished Business**

- A. Program Reports-Reports provided in the packet or in print at the meeting.
  - i. Amanda Fack shared that summer reading was a great success, they had more space using offsite facilities and created engagement through partnerships.
  - ii. Erika Wagner shared that adult programming has had positive feedback and turnout for Bricks and Brews at Off Square and the all-ages Rock painting.
- B. Travel Report- Provided in print
- C. INPRS Discussion – None

## **VIII. New Business**

- A. Library Projects
  - i. The elevator will need to replace hoist ropes and upgrade to a more comprehensive maintenance package. This would raise the current price from \$100 to \$490 monthly.
    - i. Motion to replace hoist ropes and pay for new ropes from Strategic Initiatives g/l. Trustee Mahle moved to approve, second by Trustee Tufts, all in favor.
    - ii. Motion to upgrade maintenance plan to 10-year contract upgrade and pay for from Professional Services g/l. Trustee Anderson moved to approve, second by Trustee Zurbriggen, all in favor.
  - ii. Motion to approve Library shelving for Adult Fiction Expansion at \$2,138.00 from Strategic Initiatives g/l.
    - i. Trustee Mahle moved to approve, second by Trustee Tufts, all in favor.

- B. Approval of New Circulation Clerk – Cindy Dissette
  - i. Trustee Anderson moved to approve, second by Trustee Zurbriggen, all in favor.
- C. Approval of Resolution for Continued Internet Consortium
  - i. Trustee Zurbriggen moved to approve, second by Trustee Anderson, all in favor.
- D. Approval to Publish the 2024 Budget
  - i. Part-time PTO Increase proposed for 3-5 days based on hours worked, Trustee Tufts moved to approve, second by Trustee Mahle, all in favor.
  - ii. Motion to Publish 2024 Budget approved by Trustee Anderson, second by Trustee Tufts, all in favor.
- E. Professional Travel
  - i. 09/06 Trustee Training Presentation, East Chicago PL – J. Wendorf, Board Members
  - ii. 11/09-10 ADOLPLI, New Albany Central Library – J. Wendorf
    - i. Trustee Anderson moved to approve, second by Trustee Mahle. All were in favor.

**IX. Acknowledgements**

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Gabriel Anderson
- C. Monetary donation from Lauren Zurbriggen, through Centier Bank

**X. Public Comments-** Carol Bangsberg

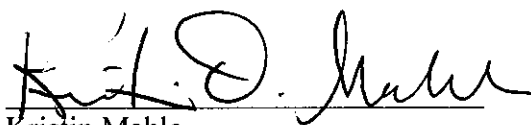
**XI. Adjournment-** Trustee Tufts moved to adjourn the meeting at 5:48p.m. Second by Trustee Mahle, all were in favor.

Crown Point Community Library  
Minutes of Regular Meeting, Board of Trustees  
August 28, 2023  
Page Four

Respectfully submitted,



Patrick A. Schuster, President

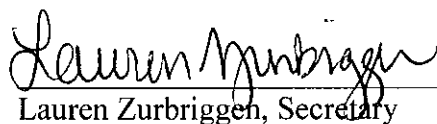


Kristin Mahle

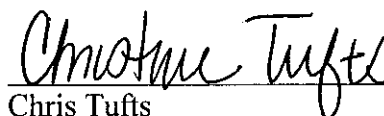
Vicky Klein, Vice President




Mary Malloy-Rhee



Lauren Zurbruggen, Secretary



Chris Tufts



Marshall Anderson, Treasurer