

## **Crown Point Community Public Library**

### **Regular Meeting of the Board of Trustees**

Monday, July 31, 2023

President, Pat Schuster, called the Board of Trustees meeting to order at 5:00 pm.

#### **I. Roll Call**

Present: Pat Schuster, Lauren Zurbriggen, Kristin Mahle, and Chris Tufts, Vicky Klein, Mary Malloy-Rhee, Marshall Anderson

Also present: Julie Wendorf, Kate Lodovisi, Amanda Fack

#### **II. Approval of Meeting Agenda**

Trustee Malloy-Rhee moved to approve the meeting agenda, second by Trustee Tufts. All were in favor.

#### **III. Approval of Minutes of Regular Meeting on June 19, 2023.**

Trustee Klein moved to approve the minutes, second by Trustee Mahle. All were in favor.

#### **IV. Financial Report**

Trustee Anderson moved for:

A. Approval of warrants #26394-#26453

B. Approval of two transfer warrants for payroll on 7/31 and 8/15

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1549-#1552 and ACH Payments for Deferred Compensation, and PERF.

Second by Trustee Klein. All were in favor.

#### **V. President's Report- None**

#### **VI. Director's Report-** Julie shared that she attended a valuable budget workshop at ALA and would like to bring Kate next year. A busy month of programming including the introduction of the Indiana Passport Program.

Working on some staffing replacements with Kristal resigning and currently working on a proposal for a cleaning company to come on the weekends since those positions aren't being easily filled.

Edgar Baker Trust was settled, and check received.

Discussion around the possible update of meeting room policies to clearly articulate if "story times" will be permitted as nonlibrary hosted programs.

## **VII. Unfinished Business**

A. Program Reports-Reports provided in the packet or in print at the meeting

- i. Amanda Fack shared the many youth program successes for the month including the increased attendance for story time at Bulldog Park and collaboration with the police department.

B. Travel Report- Provided in print

C. INPRS Discussion – None

## **VIII. New Business**

A. Library Projects

- i. Winfield shelving will be delivered this upcoming week with the branch being closed Wednesday – Saturday to safely reorganize collection.
- ii. Motion to write a check for Library Furniture International before the next board meeting.
  - i. Trustee Klein moved to approve, second by Trustee Anderson, all in favor.
- iii. The LED light panel project pushed to Fall, staff have been trained to turn on/off for the time being, looking into a rebate option from Nipsco.
- iv. The awning repair has been completed, quotes for stucco repair are being done.

B. Preliminary Budget Information for 2024

- i. Approval for Total Maximum allowable budget for 2024

- i. Trustee Klein moved to approve, second by Trustee Malloy-Rhee, all in favor.

C. Professional Travel

- i. 09/14-15 ISL Difference is You conference, Indianapolis – J. Wendorf
- ii. Trustee Anderson moved to approve, second by Trustee Klein. All were in favor.

**IX. Acknowledgements**

- A. Monetary donation from Marshall Anderson
- B. Monetary donation from Edgar Baker Trust
- C. Monetary donation through CP Community Foundation from Susan Driscoll Elder & Thomas A. Elder Fund for Charlie Cart
- D. Monetary donation through CP Community Foundation from Billy & Phyllis Walker Endowment Fund for Charlie Cart

**X. Public Comments-** Carol Bangsberg, Seanathair Carmody

**XI. Adjournment-** Trustee Maolloy-Rhee moved to adjourn the meeting at 5:49p.m. Second by Trustee Tufts, all were in favor.

Crown Point Community Library  
Minutes of Regular Meeting, Board of Trustees  
July 31, 2023  
Page Four

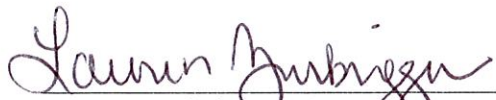
Respectfully submitted,


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Patrick A. Schuster, President

  
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Kristin Mahle

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Vicky Klein, Vice President

  
\_\_\_\_\_  
Mary Malloy-Rhee

  
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Lauren Zurbriggen, Secretary

  
\_\_\_\_\_  
Chris Tufts

  
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Marshall Anderson, Treasurer