

Crown Point Community Library Board Meeting Minutes
April 26th, 2021

I; Roll call: Present: Julie Wendorf, Director, Pat Schuster, Mary Malloy-Rhee, Rose Kendall, Marshall Anderson and Fiona McCarroll, Trustees. Absent Vicki Klein and Russ Marcinek.

II: Approval of meeting agenda for April 26th: Approved trustee Rhee, second trustee Anderson

III: Approval of board meeting minutes from March 22nd, 2021 and Executive session.
Approved trustee McCarroll and seconded by trustee Kendall.

IV: Financial report presented for approval of:

- A) warrants #24851-#24927.
- B) Approval of transfer of payroll on 4/30 & 5/14/2021
- C) Approval of net payroll deposits
- D) Approval of payroll related warrants #1440-#1443 and ACH payments for deferred compensation & PERF. Presented by trustee Kendall, seconded by trustee Rhee.

V: There was no President's report.

VI: Directors report.

In addition to numerous meetings, both virtual and in person, Director Wendorf hosted the State representative for District 19, Julie Olthoff. Ms. Olthoff hosted a town hall meeting in the library and then had a subsequent tour of the building.

There are still issues with the HVAC boards in the building overheating. Skillman is working with this and warranty issues related to it.

There is an addition to the circulation policy that allows a fine free library card (with restricting parameters) for patrons to access if they so desire.

An expired library card purge will be done in the near future.

There was again discussion on the issue of library parking and the ensuing frustrations of patrons. Research was presented on the current use of parking spots close to the library. Masking is still in force in the library.

It was presented that certain in person, adult library programing will be returning to the library as of May 1st. As long as social distancing guidelines can be met.

VII: Unfinished business:

(a) Program reports: In person report from Amanda Fack, Childrens Director. A typed report from Programming and Outreach Librarian Erika Wagner.

(b) Travel Report: Given by business manager, Kate Lodovisi.

(c) There was information given that the INPRS payment will come from the Operating fund and NOT Gift and Memorial fund.

VIII: New Business:

(a) Library Projects: There will be new trash receptacles throughout the building, and an upgrade on the sensors for the front door count.

(b) Approval of Policies: All approved by Trustee Kendall and seconded by Trustee Anderson. Passed unanimously with the caveat that the credit card limit for unapproved spending by the Director remain at \$5,000.00

(c) A library annual report was provided for 2020, numbers were still favorable despite the Covid pandemic.


(d) Travel was approved by Trustee Anderson and seconded by Trustee

Kendall. Acknowledgements and Public comments were given.

Meeting adjourned at 6:00 pm by Trustee Anderson and Rhee.

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Respectfully submitted,

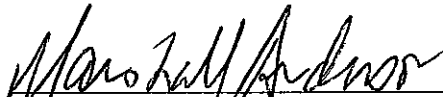


Patrick A. Schuster, President



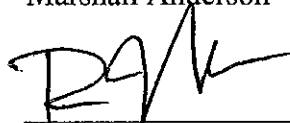
Fiona McCarroll

Mary Malloy-Rhee, Vice President

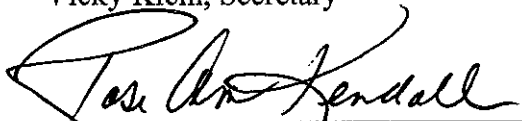


Marshall Anderson



Vicky Klein, Secretary

Russ Marcinek



Rose Ann Kendall, Treasurer