

# **Crown Point Community Public Library**

Regular Meeting of the Board of Trustees

Monday, September 23, 2019

President Pat Schuster called the Board of Trustees meeting to order at 5:00 pm.

I. Roll Call

Present: Trustees , Marshall Anderson, Pat Schuster, Fiona McCarroll, Chris Mallers, Mary Malloy-Rhee, Rose Ann Kendall, and Vicky Klein

Absent: none

Also present were: Director- Julie Wendorf, Laura Clemons, Kate Lodovisi, and Kristal Rada.

II. Approval of Meeting Agenda

Trustee Kendall moved to approve the meeting agenda, second by trustee Anderson. All were in favor.

III. Approval of Minutes of Regular Meeting

Trustee McCarroll called for the approval of the minutes of the Regular Meeting on August 26, 2019, second by Trustee Malloy-Rhee. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #23830-#23878

B. Approval of two transfer warrants for payroll on 9/30/19 and 10/15/19

- C. Approval of net payroll deposits
- D. Approval of payroll related warrants #1366-1369, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue.

Second by Trustee McCarroll. All were in favor.

V. President's Report- None

VI. Directors Report-

Director Julie Wendorf – Community Outreach

Julie wanted to thank the Crown Point Public Works Department, especially Terry Ciciora and Douglas Brite, in Engineering, for their help with the Trolley Tours, during the construction on Court Street

Julie has been busy attending local meetings, including the Crown Point Community Foundation's Woman's Giving Circle. She was guest speaker at Rotary in September.

Professional Development

She has attended several webinars and professional meetings.

All has been going well with our budget in the County Council.

Adoption Hearing, October 8, 1:00 p.m.

Julie had written a grant to the Crown Point Community Foundation for the replacement of the library's AWE early literacy computers at both Crown Point & Winfield. The grant total is \$10,896. She was pleased to announce that we received the full amount of the

request. The total funds received from grants Julie has written or supported since 2016 is \$109,326.

Julie was on hand when Winfield received programming supplies that were purchased by the Winfield Community Foundation. They also discussed the possibility of future collaborations.

Carpet cleaning is still scheduled for November.

## VII. Unfinished Business

### A. Program Reports- Laura Clemons-Communications Department

Library card sign up promotion this year is – Toy Story. Laura has been posting Pictures of Buzz Lightyear and Woody figures posing with their library cards, and promoting different areas and services of our library on social media.

The Show Your Card and Save Promotion continues through the end of the month.

Laura also reminded us of upcoming Friends events.

Youth Services- Kristal Rada-

Number of programs (not counting the Summer Finale)

12. Attendance 530

Reference transactions:178

Notable programs:

Visit from Jerry Ross

Perier Bead workshop for teens

YMCA outreach

Business Office-Kate Lodovisi

Finalized 2020 budget forms and entered into Gateway

Attended County Council meetings regarding the approval of our budget.

Working through a few issues with our new payroll system.

Kate attends several meetings a month for Rotary as a member of their board of directors. She is also involved in the Dolly Parton Imagination Library Project.

Community Outreach-Julie

There has been a learning curve with the opening of the new Bulldog Park, but it was a successful season.

The library was present at 6 Wednesday and Saturday Farmer's Markets. We had 2,054 patrons visit our booth.

Bulldog Park Grand Opening-714 visitors

Corn Roast -2,312 visitors

Library booth at the Lake County Fair on the Thursday of the fair we had 959 visitors.

We received written reports from Reference and Winfield.

B. Travel Report- was reviewed

VIII. New Business

A. Library Projects- Julie reported that she is recommending that we switch copier companies. She presented us with statistics regarding the switch.

B. Professional Travel

Trustee Anderson moved for the approval of professional travel, second by Trustee Klein. All were in favor.

IX. Acknowledgments

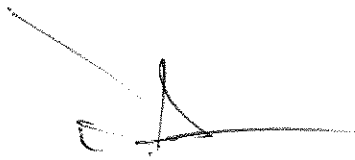
A. Monetary Donations From  
Marshall Anderson

X. Public Comments- Carol Bangsburg complimented Julie on her success with grant writing. Carol also commented that she was impressed with the foreign language displays in Youth Services. She said she hears a lot of complaints regarding our parking situation.

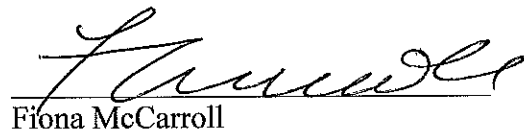
XI. Adjournment- President Schuster asked for a motion to adjourn. Trustee Kendall moved to adjourn second by Trustee McCarroll at 5:37 p.m. All were in favor.

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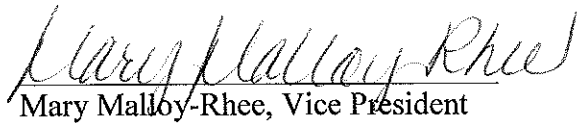
Respectfully submitted,



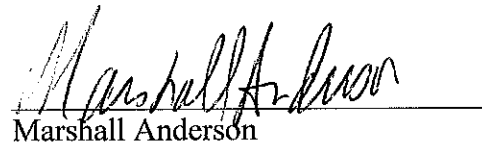
Patrick A. Schuster, President



Fiona McCarroll



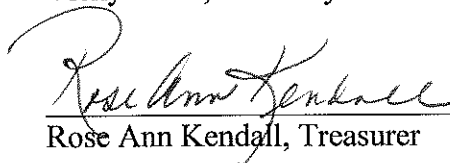
Mary Malloy-Rhee, Vice President



Marshall Anderson

Vicky Klein, Secretary

Chris Mallers



Rose Ann Kendall, Treasurer