

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, May 20, 2019

Treasurer Rose Ann Kendall called the Board of Trustees meeting to order at 5:02 pm.

I. Roll Call

Present: Trustees , Marshall Anderson, Fiona McCarroll, Rose Ann Kendall, and Vicky Klein

Absent: Chris Mallers, Pat Schuster, and Mary Malloy-Rhee

Also present were: Director- Julie Wendorf, Mary Harrigan, Peter Lewis, and Kristal Rada.

II. Approval of Meeting Agenda

Trustee Klein moved to approve the meeting agenda, second by trustee McCarroll

III. Approval of Minutes of Regular Meeting

Trustee Kendall called for the approval of the minutes of the Regular Meeting on April 29, 2019, Trustee Klein moved to approve the minutes with one correction, second by McCarroll. All were in favor.

IV. Financial Report

Trustee Kendall moved for:

A. Approval of warrants #23634-#23674

- B. Approval of two transfer warrants for payroll on 5/31/19 and 6/14/19
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants #1350-1353, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue.

Second by Trustee McCarroll

V. President's Report- None

VI. Directors Report-

Director Julie Wendorf – Julie has been busy doing community outreach, attending city meetings and Rotary. She also met with the board of works and presented our greenspace proposal. The Paycor transition is complete and seems to be going well, the first payroll through the new system was May 15th. Special thanks to Kate and Liz for their hard work getting the system up and running and to the staff for their patience.

The audit went well, thanks to Kate for keeping such excellent records. Our next audit will be in 2 years.

Our green space proposal was approved by the board of works, the work should be completed in time for us to make use of the new green space this summer.

Julie and her interview team of Kristal Rada, and Mary Harrigan interviewed 5 candidates for the Department Head of Technical services. They are pleased to announce that Peter Lewis was chosen to fill the

position. Peter will be splitting his time between Technical Services, Programming and Outreach until his replacement can be found.

Julie is moving forward to start to build a relationship with the County Council.

VII. Unfinished Business

A. Program Reports-

Mary Harrigan-Reference

239 patrons used our study rooms in April. We borrowed 135 books from other libraries and loaned 37 of ours. We only had 2 unfilled requests. We answered 646 technological questions and 1,905 reference questions.

The display this month is Mental Health Awareness

The Indiana Room presented a genealogy introduction to a local Cub Scout pack.

The Indiana Room also hosted the group#2 Calumet Curators monthly meeting

The Indiana Room also participated in the INSeperable Information Webinar to help prepare for the Indiana Humanities program. Along with the Program Librarian, a grant was submitted to have a speaker in the Fall with a tie-in to the Indiana Room.

Kristal Rada-Youth Services

Total of 47 children's programs with 923 in attendance.
286 reference transactions.

We have been hosting birth to school groups with Solon and Timothy Ball.

School tours have started.

Summer reading brochures are ready.

Peter Lewis- Adult Programing and outreach

Programs 42, attendance 461

Peter, Julie and Kristal attended the Safe Kids Day at the YMCA, there were 600 attendees. The library table received a lot of foot traffic.

Peter, Julie, Kristal and Jacob attended the ILF regional conference in Mishawaka.

Preparations are being made to kick off Summer Reading: A Universe of Stories.

We will be participating in the ribbon cutting and first farmer's market on May 31st and June 1st at Bulldog Park.

B. Travel Report- None

VIII. New Business

A. Library Projects- There are no current library projects

B. Discussion of Dissemination of Information

A motion was made by Trustee McCarroll that we form a sub committee comprised of the Board of Trustees, Julie and Kate. She proposed that the committee head be Trustee Malloy-Rhee. The purpose of the committee would be to prepare a handout of information that could be given to interested parties.

C. Date of June Meeting

Julie will be on her way back from a meeting on the day of our next scheduled board meeting. She requested we change the date to Monday, June 17th. Trustee Anderson moved to approve, pending the availability of the remaining board, second by Trustee Klein. All were in favor.

D. Professional Travel

Trustee Anderson moved for the approval of professional travel, second by Trustee Klein

IX. Acknowledgments

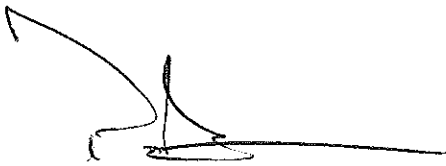
A. Monetary Donations From
Marshall Anderson
Penelope Pondo

X. Public Comments- Trustee Kendall mentioned that the Friends Luncheon on Saturday was a success.

XI. Adjournment-Trustee Anderson moved to adjourn at 5:35 p.m. Second by Trustee Klein. All were in favor.

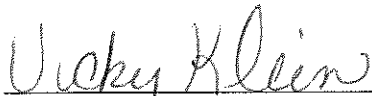
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Respectfully submitted,

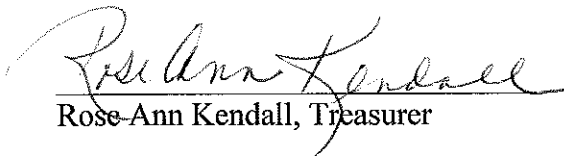


Patrick A. Schuster, President

Mary Malloy-Rhee, Vice President




Vicky Klein, Secretary

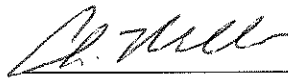


Rose Ann Kendall, Treasurer

Fiona McCarroll



Marshall Anderson



Chris Mallers