

Crown Point Community Public Library

Winfield Branch location.

Regular Meeting of the Board of Trustees

Monday April 29, 2019

President Pat Schuster called the board of trustees meeting to order at 5:00 pm.

I: Roll Call

Presents: Trustees Patrick Schuster, Marshall Anderson, Fiona McCarroll, Mary Malloy-Rhee, and Rose Kendall.

Absent: Chris Mallers and Vicky Klein.

Also present: Director: Julie Wendorf, Business manager- Kate Lodovisi, Peter Lewis, Laura Clemons and Krystal Rada.

President Schuster called for approval of the minutes of the regular meeting on March 18th; Trustee Marshall moved to approve, second by Trustee Kendall. All were in favor.

II: Financial Report

Trustee Kendall moved for approval of

- a) Warrants # 23577-#23633,
- b) Approval of two transfer warrants for payroll on 4/30/19 and 5/15/19
- c) Approval of net payroll deposits
- d) Approval of Payroll related warrants #1346-#1349, EFTPS, ACH payments for deferred compensation, PERF and the Indiana Dept. of Revenue.

Trustee Malloy-Rhee second.

III: Presidents report;

Trustee Schuster thanked Director, Julie Wendorf for her exceptional job in the advocacy of HB 1343

IV: Directors Report:

Tri electronics service update cancelled due to no-use for service.

Paycore goes live May 1st, 2019 for payroll transactions

DGLF has assured interpretations of HB 1343 and the impacts on library

Budgets within the next few weeks.

Discussion of budget impacts of 2020 tax caps

Director Wendorf attended multiple meetings in advocacy of CPCL

V: Unfinished business:

Program Reports:

Laura Clemons gave a report of YTD Giving in the amount of \$145,796.15 this was acknowledged. Also, Laura gave hand-outs on the soft skills webinars she had taken in emotional intelligence, accountability at work, productive work habits and critical thinking skills. She also took part in the Harwood institute seminar.

Peter Lewis gave a handout for March Adult programming stats there were 36 programs in March with 582 in attendance, 2 outreach programs with 71 in attendance. Peter also showed two videos on the Harwood institute attended by Trustee Malloy-Rhee, Director Julie Wendorf, Peter Lewis and Laura Clemons.

Krystal Rada: Youth services had a total of 53 programs; 31 Pre K, 18 elementary and 4 teen, with a total of 1212 in attendance. Krystal also

outlined a teen survey and explained that her department will be working with the ideas contained within.

Kate Lodovisi: handed out a business report. A reference report was also provided showing 195 patrons using the study rooms, 559 Technical questions answered, 158 books borrowed from other libraries, 32 of CPCL loaned out to other libraries, 1,655 reference questions were answered and multiple classes held.

B: Travel report: Paid from account 324 \$900.18, and account 326 \$ 496.58

VI: New Business:

A: Library Projects:

- 1) Recovering fabric chairs with vinyl in teen area.
- 2) Landscaping project by Hubinger Landscaping was shown. More sod will be added to give larger reading area for use by the library. City will continue to maintain this area.
- 3) A discussion of Harwood Institute of public knowledge ensued. There are a number of future plans for Winfield that will hopefully result in a better idea of our Winfield family's needs.

B: Review of the 2018 Annual Financial Report was said to be all in line for the audit meeting In May.

C: Approval was given for the Tri Kappa meeting in November an in-house representative will stay over if necessary.

D: Professional travel: Approved by trustee Anderson and second by trustee Kendall.

VII: Acknowledgments:

A) Monetary donations from:

Marie Buckingham in honor of Ryan Kelly for the youth services dept.
Marshall Anderson
CP Lions club for 2019 Summer Reading Club
Psi Iota, Beta Xi chapter for summer reading program
Anonymous donation in honor of Shirley Withers
Anonymous donation in honor of Sharon Greening
Tri Kappa, Gamma Theta chapter for summer reading
CPCF for William and Mary Carroll Endowment fund, George & Linda
Wild Endowment fund, Margaret & William Fifield Endowment fund,
Bob and Pat Turner library fund, Vada Pinter Endowment fund.

VIII: Public Comments:

Janet Katich was pleased to see the improvements at both libraries and Carol Bangsburg noted her pleasure at all the good things going on in the library programming.

Trustee Kendall on behalf of the friends of the library announced that more people would be welcome at the Friends Literary Luncheon on May 18th.

Julie Wendorf thanked trustee Kendall, Klein and Anderson for attending a trustee informational meeting in East Chicago and Trustee Malloy-Rhee, Kendall, Anderson and McCarroll for agreeing to attend the NILBA meeting on April 30th.

IX: Adjournment:

Trustee Kendall moved to adjourn at 5:43, Trustee Malloy-Rhee second.

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Respectfully submitted,

Patrick A. Schuster, President

Mary Malloy-Rhee, Vice President

Vicky Klein

Vicky Klein, Secretary

Rose Ann Kendall

Rose Ann Kendall, Treasurer

Fiona McCarroll

Fiona McCarroll

Marshall Anderson

Marshall Anderson

Chris Mallers