

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, January 28, 2019

President Pat Schuster called the Board of Trustees meeting to order at 5:05 pm.

I. Roll Call

Present: Trustees Patrick Schuster, Rose Ann Kendall, Marshall Anderson, Fiona McCarroll, Chris Mallers, Mary Malloy-Rhee, and Vicky Klein

Absent: None

Also present were: Director- Julie Wendorf, Business Manager-Kate Lodovisi

President Schuster called for the approval of the minutes of the Regular Meeting on December 17, 2018, Trustee McCarroll moved to approve, second by Trustee Anderson. All were in favor.

II. Financial Report

Trustee Kendall moved for

A. Approval of warrants #23440-#23501

- B. Approval of two transfer warrants for payroll on 1/31/19 and 2/15/19
 - C. Approval of net payroll deposits
 - D. Approval of payroll related warrants #1334-1337, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue second by Trustee Mallers, all in favor, motion carries.
- III. President's Report- President Schuster thanked Julie for her handling of our HVAC problem last week.
- IV. Directors Report-
- Director Julie Wendorf – Our long range plan has been approved and we are now in compliance with the State. The Magazine and CD collection displays have been upgraded at both libraries.
- There is also a new display for the World Language Collection.
- Julie met with department heads regarding weeding the collection at Winfield.
- Our collaboration with Lake County regarding reciprocal cards is going well.
- We received a nice recap report on the year 2018, in the Community Outreach and Indiana room from Jeanine
- HVAC update the second compressor in 1 unit was replaced last week, the other compressor in the same unit went out last summer. Artic is planning on running a diagnostic report and sending it to the manufacturer Mitsubishi for analysis.

V. Unfinished Business

A. Program Reports- None

The Library was closed due to bad weather, so no staff were present.

B. Travel Report- None

VI. New Business

A. Library Projects- There are no current library projects

B. Mileage Reimbursement Rate for 2019-The Federal Mileage Reimbursement rate for 2019 has been raised to \$.58. Trustee Kendall moved that we change our mileage reimbursement rate to \$.58. Second by Trustee Malloy-Rhee, all were in favor motion passed.

C. Approval to increase credit card limit- Julie requested that we raise the Library credit card limit to \$10,000.00. The previous \$5,000.00 limit has caused some issues when making purchases. The credit card is paid off each month. Trustee McCarroll moved that we raise the credit card limit to \$10,000.00, second by Trustee Klein. All were in favor motion passed.

D. Professional Travel

Trustee Anderson moved to approve second by Trustee Malloy-Rhee

VII. Acknowledgments

A. Monetary Donations

Sam & Mary Rhee

Dr. & Mrs. Allan Nalbor

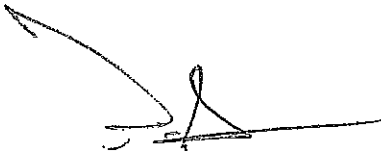
James Cassamassa
Karen Gunther-In Memory of Karen Shook
Chad Clark
Michael & Laura Conquest
Liss Rentals
Coral Penzato
Frances Marek
Carol & Dan Root
Judith Kopchik
Marti Garretson
William W. Forgey, M.D.
William & Phyllis Brown
Carol Jean Hall
James & Kimberly Larsen
Peggy Schaffer
Donna Keller-Heuer- In Honor of Betty Ryan
Peggy Schaffer-In Memory of Karen Shook
Dr. & Mrs. Charles Shook- In Memory of Karen Shook
Marshall Anderson

VIII. Public Comments-Trustee Kendall wanted to acknowledge Steve for all his hard work during the recent problems we had with the HVAC system.

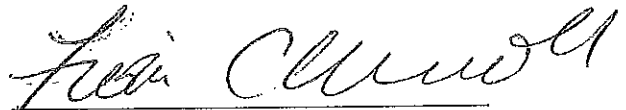
IX. Adjournment-Trustee Malloy-Rhee moved to adjourn at 5:55p.m. Second by Trustee McCarroll. All were in favor.

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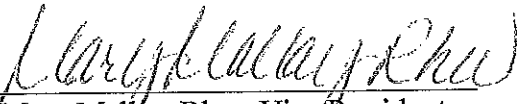
Respectfully submitted,



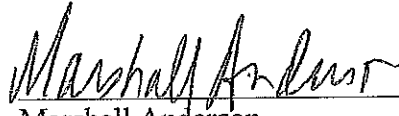
Patrick A. Schuster, President



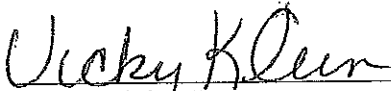
Fiona McCarroll



Mary Malloy-Rhee, Vice President



Marshall Anderson



Vicky Klein, Secretary

Chris Mallers

Rose Ann Kendall, Treasurer