

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, November 26, 2018

President Pat Schuster called the Board of Trustees meeting to order at 5:05 pm.

I. Roll Call

Present: Trustees Patrick Schuster, Rose Ann Kendall, Marshall Anderson, Fiona McCarroll, Chris Mallers, and Vicky Klein

Absent: Mary Malloy-Rhee

Also present were: Director- Julie Wendorf, Business Manager-Kate Lodovisi, Peter Lewis, Kristal Rada, and Laura Clemons.

President Schuster called for the approval of the minutes of the Regular Meeting on October 22, 2018, Trustee Anderson moved to approve, second by Trustee Kendall. All in favor.

II. Financial Report

Trustee Kendall moved for

A. Approval of warrants #23329-23396

- B. Approval of two transfer warrants for payroll on 11/30/18 and 12/14/18
- C. Approval of net payroll deposits
 - D. Approval of payroll related warrants #1326-1329, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue second by Trustee Klein, all in favor, motion carries.

III. President's Report- None

IV. Directors Report

Director Julie Wendorf reported that she met with representatives from the City regarding meeting room use for the City's new facilities. The City plans on charging everyone for meeting room use.

Julie attended the ILF conference, in Indianapolis September was Library card sign up month and we gave out 382 library cards.

Julie has been speaking with the Director of Lake County Libraries regarding omitting the need for patrons to get a "home" library card before getting a reciprocal card. Julie has been hard at work on our new strategic plan. Julie was happy to announce that Tumblebooks are back.

V. Unfinished Business

A. Program Reports

Mary Harrigan - was not in attendance, so she submitted a written report.

228 patrons used our study rooms in October, this is the highest number for 2018.

SRCS-we borrowed 172 books from other libraries, and loaned 35. We had 6 unfilled requests.

1,576 reference questions were answered and 512 technical questions.

Brenda Thompson- was not in attendance

Peter Lewis- we hosted 42 programs with 670 in attendance. Our Halloween open house was a success.

Lit box deliveries are continuing and a very popular.

The Lake County Correctional Facility, remains enthused about their outreach Lit boxes.

971 attended the Winfield outreach program in October, despite the bad weather.

223 attended the band concert.

24 were in attendance at the Let The Dead Speak Program.

Kristal Rada- we hosted 36 children's programs with 1,195 in attendance. The theme has been Monsters.

St. Mary's Kindergarten visited the library. Teen advisory applications continue to be accepted.

Biographies are being heavily weeded. A Holiday open house will be held December 8th.

Laura Clemons- passed out copies of the new fundraising brochure that she has created. Laura also shared the Giving Tuesday social media blasts that will be going out.

Laura provided a list of upcoming Friends events, a schedule of the 2018 year ending fundraising campaign. The library is a collection site for Toys for Tots as well as for a mitten tree for Southlake Community Services. A schedule of 2019 Fundraising Events was also provided.

Kate Lodovisi-provided us with a written Business Office Report. She was happy to report that she was able to get us a very good interest rate on our Operating and Rainy Day Funds after some negotiation.

B. Report from the Nominating Committee

Trustees McCarroll and Mallers moved that our Board Officers remain the same, all were in agreement.

C. Travel Report- None

VI. New Business

A. Library Projects- There are no current library projects

B. Resolution for Continued Internet Consortium

Trustee McCarroll moved to approve the Continued Internet Consortium second by Trustee Anderson
All were in favor.

C. Strategic Plan for 2019-2022

The proposed Strategic Plan was reviewed and discussed. It will be completed and approved at our next meeting.

D. Paycor Proposal

Nicki G. from Paycor was in attendance to answer any questions we had regarding the Paycor system. After Discussion, Trustee McCarroll moved to approve second by Trustee Mallers. All were in favor.

E. 2019 Board meeting dates

A list of board meeting dates for 2019 was reviewed and discussed. Trustee Anderson moved to approve, second by Trustee Mallers. All were in favor

F. 2019 Library Closures

A list of Library closure dates was reviewed and discussed. Trustee Kendall moved to approve second by Trustee Klein. All were in favor.

G. Professional Travel

Trustee Anderson moved to approve second by Trustee Klein

VII. Acknowledgments-None

VIII. Public Comments-None

IX. Adjournment-Trustee Mallers moved to adjourn at 6:13p.m. Second by Trustee McCarroll. All were in favor.

Respectfully submitted,

Vicky Klein

Crown Point Community Library
Minutes of Regular Meeting, Board of Trustees
November 26, 2018
Page Seven

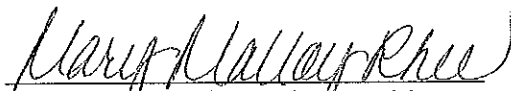
Respectfully submitted,



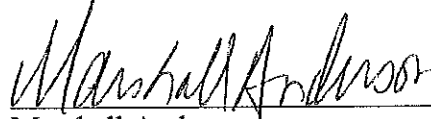
Patrick A. Schuster, President



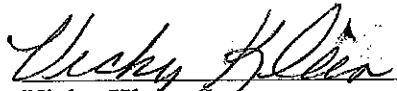
Fiona McCarroll



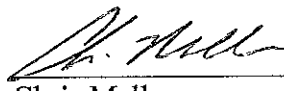
Mary Malloy-Rhee, Vice President



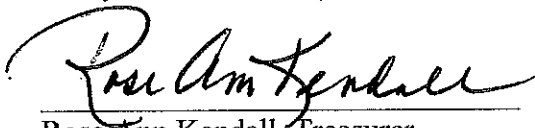
Marshall Anderson



Vicky Klein, Secretary



Chris Mallers



Rose Ann Kendall, Treasurer