

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, July 30, 2018

President Pat Schuster called the Board of Trustees meeting to order at 5:00 pm.

I. Roll Call

Present: Trustees Mary Malloy-Rhee, Marshall Anderson, Pat Schuster, Rose Ann Kendall, Chris Mallers, and Vicky Klein

Absent: Fiona McCarroll

Also present were: Director- Julie Wendorf, Business Manager-Kate Lodovisi, Branch Manager-Brenda Thompson, Kristal Rada, Peter Lewis, Mary Harrigan.

President Schuster called for the approval of the minutes of the Regular Meeting on June 25, 2018.

Trustee Anderson moved to approve, second by Trustee Malloy-Rhee. All were in favor.

II. Financial Report

A. Approval of warrants #23130-#23177

B. Approval of two transfer warrants for payroll on 7/31/18 & 8/15/18.

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1310-#1313, EFTPS, ACH payments for Deferred Compensation, PERF & Indiana Department of Revenue.

Motion for approval of financial report was made by Trustee Kendall with a second by Trustee Klein. All were in favor.

III. President's Report

None

IV. Director's Report

Tri-Kappa has requested use of a meeting room for a meeting that will run after hours, Kate Lodovisi and Julie Wendorf have agreed to stay until they leave.

The Friends would like to host an after hours event on Friday, November 2nd

Congratulations to Kate Lodovisi who is now on the board for Rotary.

Julie shared an article that appeared on Face book, but was quickly taken down. The article suggested Amazon should replace libraries to save taxpayers money.

NILBA has started having dinners again and will be hosting one on August 29. Julie will send the Board an email so we can RSVP.

V. Unfinished Business

A. Program Reports

Laura Clemons-She has been doing Webinars.

Laura will be presenting a special report on Summer Reading. She is working on a social media plan and a fundraising plan for the library.

Mary Harrigan

1584 reference questions were answered, SRCS requests were down this month.

Use of the sturdy rooms remains high, even through the summer. We had 192 requests.

Proctoring requests are way up, we did proctoring for 8 this month and have one tomorrow as well. We are in need of a proctoring policy.

The Crown Point Garden Club has donated their scrapbooks to the Library.

Brenda Thompson-Winfield has had 3 daycare classes come in each week this summer for Summer Reading. Programs have included design your own album cover and making paper-mache guitars.

Krystal Rada-

30 children's programs with 1439 in attendance.

Promise Dance Academy partnered with the library for a dance class. Home Town Happenings, sponsored

another read in your pajamas event. There was a charge for the event, the proceeds went to the Library. There has been a large increase in program participation this summer. Summer Reading numbers are at an all-time high. Tomorrow we are hosting a Harry Potter birthday party.

Peter Lewis- We hosted 47 adult programs with 883 in attendance. The Trolley Tours, rock painting and Beatle's Concert were among the most popular. Indiana Landmarks did 2 programs. Our booth at the Corn Roast was a huge success with 2,864 visitors in the two days. We also had a booth at the Food and Arts Festival, we had 1,798 visitors over the two days. Temperatures for that event were 100+ which may have caused a drop in attendance.

Peter also wrote and received his first grant for us. It is a speaker's grant from Indiana Humanities.

celebrating the 200th anniversary of Frankenstein.

We will be hosting Greg Kishbough, on October 6th celebrating the 200th anniversary of Frankenstein.

B. Travel Report

The travel report was reviewed.

VI. New Business

A. Library Projects

Our project with Chester happened last Thursday,

at this time, we have been billed \$5,000, we had allowed for \$10,000.

Julie is working to negotiate a new HVAC contract, we still have 1 year left in our contract with Johnson Controls. Once that is up we plan on moving to Artic, who is working to give us a much better deal.

Julie also did some renegotiating with Hubinger's regarding our landscaping and things that had not been done.

B. Approval to Hire Youth Services Assistant

Erin who works 25 hours a week in youth services will be leaving. Trustee Malloy-Rhee moved that we hire a replacement for her, second by Trustee Kendall, all were in favor.

C. Preliminary Budget for 2019

Julie presented her preliminary budget for 2019. After discussion, Trustee Klein moved that we approve the preliminary budget of \$1,662,848.00, second by Trustee Anderson.

President Schuster needed to leave the meeting at 5:50 and turned the meeting over to Vice-President Malloy-Rhee.

D. Professional Travel

Trustee Anderson moved that we approve professional travel, second from Trustee Mallers. All were in favor.

VII. Acknowledgments

A. Monetary donation from Crown Point Tri-Kappa for
Summer Reading.

VIII. Public Comments

None

IX. Adjournment

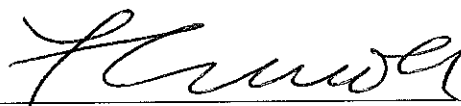
Trustee Mallers moved to adjourn the meeting at
6:07P.M., second by Trustee Kendall

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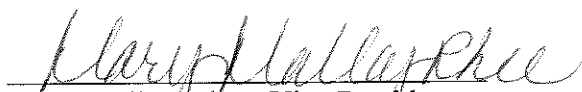
Respectfully submitted,



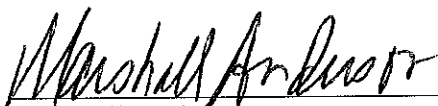
Patrick A. Schuster, President



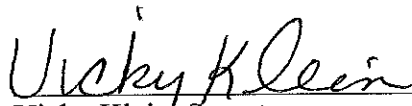
Fiona McCarroll



Mary Malloy-Rhee, Vice President

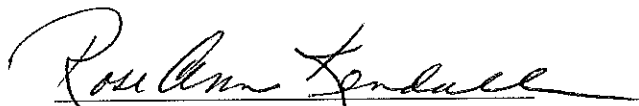


Marshall Anderson



Vicky Klein, Secretary

Chris Mallers



Rose Ann Kendall, Treasurer