

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, August 27, 2018

Winfield Branch Library

President Pat Schuster called the Board of Trustees meeting to order at 5:10 pm.

I. Roll Call

Present: Trustees Rose Ann Kendall, Fiona McCarroll, Marshall Anderson, Mary Malloy-Rhee, and Vicky Klein
Absent: Chris Mallers

Also present were: Director- Julie Wendorf, Business Manager-Kate Lodovisi, Branch Manager-Brenda Thompson, Kristal Rada, Peter Lewis, Mary Harrigan.

President Schuster called for the approval of the minutes of the Regular Meeting on July 30, 2018.

Trustee Anderson moved to approve, second by Trustee Malloy-Rhee. All in favor.

II. Financial Report

Trustee Kendall moved for

A. Approval of warrants #23178-23227

- B. Approval of two transfer warrants for payroll on 8/31/18 and 9/14/18
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants #1314-1317, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue

second by Trustee Malloy-Rhee, all in favor, motion carries.

III. President's Report- None

IV. Directors Report

Director Julie Wendorf reported that the ALA institute was wonderful, she learned a lot, it was one of the best experiences of her career.

She also felt the new Director workshop in Indianapolis was very good

Julie and Kate had a good budget meeting with DLGF.

A report from the part time staff was passed out discussing the development seminar they had attended.

V. Unfinished Business

A. Program Reports

Laura Clemons passed out several flyers detailing upcoming events.

There was also a special report on Summer Reading which was a huge success.

There is a limited supply of special Incredibles Library Cards available for September which is National Library Card Sign Up Month.

Laura is starting to compile a Story Bank, which is a collection of statements from people of how the library has impacted their life. It is a way to engage people and show how we are impacting the community.

She plans on using the story Bank as a base for her fundraising campaign.

ALA is having a transforming lives campaign.

Peter Lewis-Provided us with Summer Reading statistics. There were 41 adult programs this month He reminded us of the Frankenstein program on October 6th.

There will also be a special program on October 25th "Let The Dead Speak", which will be about the history available in cemeteries. There will also be a special display up the entire month of October.

Kristal Rada- Provided a Summer Reading report. This year was the largest Summer Reading program since we have started to keep records.

The training session she attended was very informative and gave her lots of ideas.

Kristal is planning some pop-up story times.

She has a new assistant, Erika Wagner

We will have an author visit from Sharon Griffin.
We had 50 programs with 1878 attendees.
The Hall of Fame Wall, for Summer Reading was a huge hit.

Eisenhower School was the Summer Reading challenge winner.

Mary Harrigan-

Jeanene has done a library Card display.

1413 reference questions were answered.

197 used the study rooms.

We had 15 proctors.

Jeanene is working on a Calumet Heritage Traveling Exhibit with several other libraries.

Brenda Thompson-Summer reading went very well.

They now have another pre-school coming in on a regular basis.

Pre-school stories hours will be resuming for fall.

They are trying to start a Pokeman club.

Brenda is working on a bookmark that will list local services.

B. Travel Report

The travel report was reviewed

VI. New Business

A. Library Projects

Julie presented information regarding moving our HVAC maintenance contract to Artic. After discussion

Trustee Klein moved that we change our contract to Artic, second by Trustee Anderson, all were in favor.

B. Approval of Policy-Proctor Policy

The new Proctoring Policy was reviewed and discussed. Trustee Anderson moved to approve, second by Trustee McCarroll all were in favor.

C. 2019 Budget-Approval to Publish

Trustee Klein moved to publish the 2019 budget, second by Trustee Anderson, all were in favor.

D. Health Insurance Renewal

The new health insurance proposal was reviewed and discussed. Trustee Klein moved to approve, second by Trustee Kendall, all were in favor.

E. Professional Travel

Trustee Anderson moved to approve professional travel. Second by Trustee Malloy-Rhee. All were in favor.

F. President Schuster made a motion to add approval of new employee Erika Wagner to the agenda. Second by Trustee Kendall, all were in favor.

It was moved by Trustee McCarroll to approve the hiring of Erika Wagner, second by Trustee Malloy-Rhee, all were in favor.

VII. Acknowledgments-None

VIII. Public Comments

Former Trustee Janet Katich commented on how pleased she was to see us meeting in Winfield.

IX. Adjournment

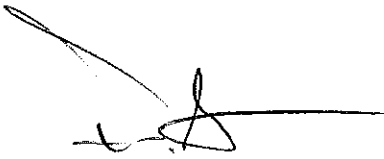
Trustee Kendall moved to adjourn the meeting at 6:05
second by Trustee McCarroll.

Respectfully submitted,

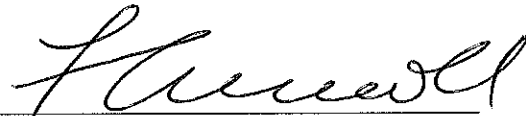
Vicky Klein

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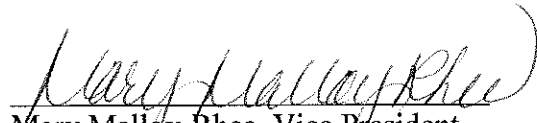
Respectfully submitted,



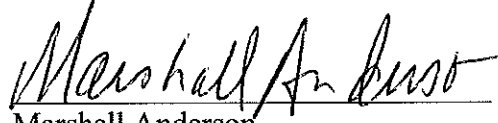
Patrick A. Schuster, President



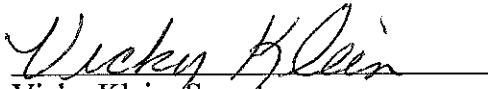
Fiona McCarroll



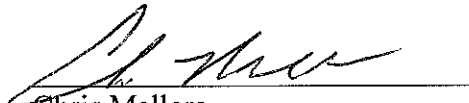
Mary Malloy-Rhee, Vice President



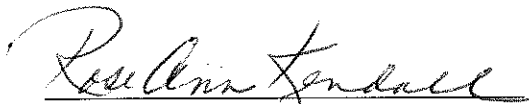
Marshall Anderson



Vicky Klein, Secretary



Chris Mallers



Rose Ann Kendall, Treasurer