

Crown Point Community Public Library

Regular Meeting of the Board of Trustees

Monday, June 25, 2018

President Pat Schuster called the Board of Trustees meeting to order at 5:02 pm.

I. Roll Call

Present: Trustees Mary Malloy-Rhee Fiona McCarroll, Marshall Anderson, Pat Schuster

Absent: Rose Ann Kendall, Chris Mallers, and Vicky Klein

Also present were: Director- Julie Wendorf, Business Manager-Kate Lodovisi, Branch Manager-Brenda Thompson, Kristal Rada, Peter Lewis, Mary Harrigan, Carol Bangsburg.

Trustee called for the approval of the minutes of the Regular Meeting on May 21, 2018. Trustee McCarroll moved to approve, second by Trustee Anderson. All were in favor.

II. Financial Report

A. Approval of warrants #23071-#23129

B. Approval of two transfer warrants for payroll on 6/29/18 & 7/13/18.

C. Approval of net payroll deposits

D. Approval of payroll related warrants #1306-#1309, EFTPS, ACH payments for Deferred Compensation, PERF & Indiana Department of Revenue.

Motion for approval of financial report was made by Trustee McCarroll with a second by Trustee Malloy-Rhee. All were in favor.

III. President's Report

None

IV. Director's Report

Julie reported that her experience at the seminar downstate was positive, she was kept very busy and learned a lot. She has a project to work on which came out of the seminar.

Summer reading is going well.

HVAC is repaired.

It was discussed if there is a large repair, she needs to get three bids.

Artic repaired a small problem we had again with the HVAC, it turned out to be a clogged drain.

There is a humidity issue at Winfield, we have purchased a floor dryer fan to try to correct the problem. It was decided to have Artic come out to access the situation.

There was a challenge to one of our graphic novels. Julie answered with a response in support of the item and has not heard back.

Trustee Anderson is the only one who expressed interest in attending the budget workshop on July 19th. The NILBA dinners will be resuming, more information to follow.

V. Unfinished Business

A. Program Reports

Brenda Thompson- Winfield

10 kids programs were hosted with 189 in attendance
Several programs had to be canceled during the paving.

There were 8 adult programs with 40 in attendance.
Paving is still not complete.

Summer reading is going well.

3 daycares are coming each week.

Mary Harrigan

117 computer questions, SRCS we borrowed 146 books and loaned 29, we had 6 unfilled requests.

Use of the sturdy rooms remains high, even through the summer.

Mary held 6 computer classes

1414 reference questions were answered

We are looking into proctoring.

Jeanene has been doing research on the old theater.

Krystal Rada-

20 children's programs with 678 in attendance

15 school visits

Over 700 at the summer reading kickoff.

We are trying an escape room for the first time

We are also having a night at the Railcats Game.

Laura Clemens-

Has been doing a lot of personal development.

The seminar she attended in Denver was great, there were only 100 people in attendance, so they were able to have good discussion.

She hopes to create a legacy fundraising plan.

She is hoping to create something that explains why we fundraise.

Peter Lewis

41 adult programs 648 in attendance

490 have signed up for adult summer reading

He has been out at the festivals and has had a lot of positive response

Kate Lodovisi reported that we have received our cash draw.

B. Travel Report

No travel to approve.

VI. New Business

A. Library Projects

None at this time

B. Renewal Of Building Insurance

Trustee Malloy-Rhee moved that we renew our Building Insurance. Second by Trustee Anderson. All were in favor.

C. Date Of July Board Meeting

Julie asked that the July Board meeting be moved from July 23rd to July 30th to allow additional time for budgeting.

D. Professional Travel

Trustee McCarroll moved that we approve professional travel, second from Trustee Anderson. All were in favor.

VII. Acknowledgments

A. Monetary donation from American Legion Auxiliary Unit 20.

VIII. Public Comments

Carol Bangsburg gave positive comments about the Library, and our employees.

IX. Adjournment

Trustee McCarroll moved to adjourn second by Trustee Anderson