

CROWN POINT COMMUNITY PUBLIC LIBRARY

Regular Meeting of the Board of Trustees Monday, August 22, 2016

President Patrick Schuster called the Board of Trustees meeting to order at 5:36pm.

I. Roll Call:

Present: President Patrick Schuster, Trustees Janet Katich, Fiona McCarroll, Chris Mallers, Vicky Klein, Rose Kendall. Also present was Director Selina Gomez-Beloz, Business Manager, Kate Lodovisi, Brenda Thompson, Mary Harrigan and Julie Wendorf.

Not Present – Trustee Mary Malloy-Rhee.

President Pat Schuster moved to approve the minutes from the Regular meeting on July 25, 2016, Trustee Klein motions, Trustee Kendall seconds, motion carried.

II. Financial Report:

- A. Approval of warrants #21794 - #21858
- B. Approval of two transfer warrants for payroll on 8/31/16 & 9/15/16
- C. Approval of net payroll deposits
- D. Approval of payroll related warrants, EFTPS, ACH Payments for Deferred Compensation, PERF, & Indiana Department of Revenue

Trustee McCarroll motions to approve, Trustee Katich seconds, motion carried.

III. President's Report: Pat Schuster reports that he is a new Grandfather of a baby girl!

IV. Director's Report:

Selina reports that Crown Point Library won The Big Idea Grant!! Thanks to Julie, and Rose for all their hard work. Invitations for the September 7th presentation of the check have been sent out. Symphony should be up and running by 1st of the year. New security guard (Steve) from Allied Barton, has started, and say things are going well. SRCS has gone live, and checkouts have begun. Materials 6 months or newer will not be lent out. Staff In-Service Day will be Monday October 10th, might train on Symphony, still checking on dates. Fiona Mc Carroll mentions that she has been certified by Disney Business, and at some point could be available to conduct a training session at Staff In- Service.

V. Old Business:

A. Program Reports

1. Brenda Thompson – Busy with meetings. Construction moving along. Working on a grant to the Crown Point Community Foundation. This would enable them to purchase educational items. Running an inventory on collection. Going to a browser format for CDs, and DVDs, and repackaging from hard case to soft envelope. Books to Bridge Lit Kits are being packed this week.
2. Mary Harrigan – Numbers remain the same. SRCS will change the ILL numbers. Mango is now live. No Macedonian yet. Readers advisory event on July 12th went well. Laura McDermott helped a patron who recently lost her husband write credit card company to cancel husband's card. The patron was so grateful for her help she brought Laura a Thank You card and candy! Chris Genovese and Jeanene Letcher attended a conference called "The Difference is You". Also working on the Crown Point Bicentennial.
3. Julie Wendorf- 587 total sign- ups for Adult Summer Reading. 482 entered for prize drawings. 1146 books recorded for books brought back from Adult Summer Reading. 17 Staff participated.

- B. Winfield Construction Project: Selina not happy with some delays, possibly October 10th. Delay is costing almost \$3,000.00 in rent. Everything else looks great!

VI. New Business

- A. 2017 Budget Approval to Publish: 3.8% increase from last year. Factored on salary increase of 3%. Trustee McCarroll motions to approve, Trustee Katich seconds, motion carried.
- B. Health Insurance Renewal: Met with Pete Van Vuren, and after reviewing an increase in deductible from \$3,000.00 to \$3,500.00, optioned to continue with Anthem. The library will possibly offer Gap Insurance, but there need to be 5 staff members wanting to enroll in order for the plan to be available. The library's contribution to the eligible staff's Health Savings Account will remain at \$2500. Trustee Klein motions to approve, Trustee Mc Carroll seconds, motion carried.

C. Professional Travel:

09/09 Director's Meeting, Westchester PL – S. Gomez-Beloz

10/04 IPLA Conference, Indianapolis – S. Gomez-Beloz

10/17 Director's Meeting, Lowell – S. Gomez-Beloz

10/27-28 ADOLPLI, Lafayette – S. Gomez-Beloz

11/16-17 Annual Library Marketing & Communications Conf., Addison, TX –
L.Clemons

01/19-24/2017 ALA Midwinter Conference, Atlanta, GA – S. Gomez-Beloz

Trustee Katich moves to Approve, Trustee Mallers seconded, motion carried.

- VII. Acknowledgments: None
- VIII. Public Comments – None
- IX. Adjournment at 6:03pm

*****Date of Next Regular Meeting*****

MONDAY, SEPTEMBER 26, 2016 – 5:00pm